MOEN RECEIVED FOR FILING

Sate 6/4/00

Y. T. Samudon

IN RE: PETITION FOR VARIANCE
S/S Stevens Road, 100' W
Centerline Loreley Beach Road
11th Election District
6th Councilmanic District
(5834 A Stevens Road)

Emory & Ruth Jarnagin Petitioners

- * BEFORE THE
- * DEPUTY ZONING COMMISSIONER
- * OF BALTIMORE COUNTY
- * CASE NO. 00-460-A

* * * * * * * * * * * * *

FINDINGS OF FACT AND CONCLUSIONS OF LAW

This matter comes before this Deputy Zoning Commissioner as a Petition for Variance filed by the legal owners of the subject property, Emory and Ruth Jarnagin. The variance request is for property located at 5834 A Stevens Road, in the Bird River area of Baltimore County. The variance request is from Sections 1A01.3.B.2, 1A01.3.B.3 and 304 of the Baltimore County Zoning Regulations (B.C.Z.R.). The Petitioners are requesting approval for a lot with the size of 14,000 sq. ft. in lieu of an acre and lot line setbacks of 10 ft. in lieu of 35 ft. and to approve an undersized lot.

Appearing at the hearing on behalf of the variance request were Mr. & Mrs. Jarnagin. There were no protestants in attendance.

Testimony and evidence indicated that the property, which is the subject of this variance request, consists of .325 acres, zoned RC 2. The subject property is unimproved at this time. The Jarnagins have owned the property for the past 40 years. There are no improvements on the property, however, the Jarnagins have used the property as a vegetable garden in the past. They live on Beach Road, approximately one block from the subject property. The property is serviced by water and sewer and the Jarnagins, after all these years, are now desirous of selling the property and using the proceeds from the sale for other purposes.

An area variance may be granted where strict application of the zoning regulations would cause practical difficulty to the Petitioners and their property. McLean v. Soley, 270 Md. 208 (1973). To prove practical difficulty for an area variance, the Petitioners must meet the following:

- 1) whether strict compliance with requirement would unreasonably prevent the use of the property for a permitted purpose or render conformance unnecessarily burdensome;
- 2) whether a grant of the variance would do a substantial justice to the applicant as well as other property owners in the district or whether a lesser relaxation than that applied for would give sufficient relief; and,
- 3) whether relief can be granted in such fashion that the spirit of the ordinance will be observed and public safety and welfare secured.

Anderson v. Bd. Of Appeals, Town of Chesapeake Beach, 22 Md. App. 28 (1974).

After due consideration of the testimony and evidence presented, it is clear that practical difficulty or unreasonable hardship will result if the variance is not granted. It has been established that special circumstances or conditions exist that are peculiar to the property which is the subject of this request and that the requirements from which the Petitioners seek relief will unduly restrict the use of the land due to the special conditions unique to this particular parcel. In addition, the relief requested will not cause any injury to the public health, safety or general welfare, and meets the spirit and intent of the B.C.Z.R.

Pursuant to the advertisement, posting of the property, and public hearing on this Petition held, and after considering the testimony and evidence offered by the Petitioners, I find that the Petitioners' variance request should be granted.

THEREFORE, IT IS ORDERED this 14th day of June, 2000, by this Deputy Zoning Commissioner, that the Petitioners' request for variance from Sections 1A01.3.B.2, 1A01.3.B.3 and 304 of the Baltimore County Zoning Regulations (B.C.Z.R.), to permit approval for a lot

with the size of 14,000 sq. ft. in lieu of an acre and lot line setbacks of 10 ft. in lieu of 35 ft. and to approve an undersized lot, be and is hereby GRANTED.

IT IS FURTHER ORDERED that any appeal of this decision must be made within thirty (30) days of the date of this Order.

TIMOTHYM. KOTROCO

DEPUTY ZONING COMMISSIONER

FOR BALTIMORE COUNTY

TMK:raj





Suite 405, County Courts Bldg. 401 Bosley Avenue Towson, Maryland 21204 410-887-4386

Fax: 410-887-3468

June 14, 2000

Mr. & Mrs. Emory Jarnagin 11200 Beach Road White Marsh, Maryland 21162

> Re: Petition for Variance Case No. 00-460-A

Property: 11200 Beach Road

Dear Mr. & Mrs. Jarnagin:

Enclosed please find the decision rendered in the above-captioned case. The Petition for Variance has been granted in accordance with the enclosed Order.

In the event the decision rendered is unfavorable to any party, please be advised that any party may file an appeal within thirty (30) days from the date of the Order to the Department of Permits and Development Management. If you require additional information concerning filing an appeal, please feel free to contact our appeals clerk at 410-887-3391.

Very truly yours,

lunthy latroco

Timothy M. Kotroco

Deputy Zoning Commissioner

TMK:raj Enclosure















Petition for Variance

to the Zoning Commissioner of Baltimore County

for the property	anti-land of Edition of 2111
for the prop	verty located at 5834 A Stevens Rd 2116.
owner(s) of the property situate in Baltimore County and who made a part hereof, hereby petition for a Variance from Sec. 1401.3.B.2, 1401.3.B.3, and 304 in lieu of an acre, 164 line subsace approve an undersized lof or ong relieu of the Zoning Regulations of Baltimore County, to the zoning	mits and Development Management. The undersigned, legal hich is described in the description and plat attached hereto and ction(s) to permit a lot size of 14,000 sc ft ck of 10 ft in 11cm of 35 ft and ct determined by the Eoning Commissioner. Inglaw of Baltimore County, for the following reasons: (indicate
hardship or practical difficulty)	*/
SIDE SETBACKS. TO be	determinal
Property is to be posted and advertised as prescribed by the I, or we, agree to pay expenses of above Variance, advertising, pregulations and restrictions of Baltimore County adopted pursuant	posting, etc. and further agree to and are to be bounded by the zoning
ı	I/We do solemnly declare and affirm, under the penalties of perjury, that I/we are the legal owner(s) of the property which is the subject of this Petition.
Contract Purchaser/Lessee:	<u>Legal Owner(s):</u>
Name - Type or Print Signature	Name - Type or Print Signature S. RUTH JARNAGIN Name - Type or Print
Address Telephone No.	Name - Type or Print Senah R. Janagen Signature
City State Zip Code Attorney For Petitioner: Name - Type or Print	Signature () 1/200 BEACH RD 4/0 335 6570 Address Telephone No. WHITE MARSH MD 2/162 City State Zip Code
	Representative to be Contacted:
Signature Company	SAME AS ABOVE
Address Telephone No.	Address Telephone No.
State Zip Code	City State Zip Code OFFICE USE ONLY
Case No. 00 - 460 - A	UNAVAILABLE FOR HEARING 1-2 ht Reviewed By
	* underseed into to Planning

ZONING DESCRIPTION

ZONING DESCRIPTION FOR	Stevens Rd.
BEGINNING AT A POINT ON THE	SOUTH SIDE OF
BEACH RD WHICH 15 40 FT	WIDE AT THE DISTANCE
OF 60 FT WEST OF THE	CENTERLINE OF THE
NEAREST IMPROVED INTERSECT	ING STREET STEVENS RD
WHICH IS 40 FT WIDE. BE	
SUBDIVISION OF BIRD RIVER	BEACH AS RECORDED
IN BALTIMORE COUNTY PLAT	BOOK # 07 FOL 10 # 187
CONTAINING 14,1405F+-	ALSO KNOWN AS 5834A
STEVENS Rd RD AND LOCATED	IN THE 11th ELECTION
DISTRICT, 5th COUNCILMANIC	

00.460-A # 460

FOR CO. Res Vour - \$50, 6	RECEIVED TOTALIN TOTAL STORY ROOM: STORY R	DATE 5/5/1- ACCOUNT KOCK 6/50	BALTIMORE COUNTY, MARYLAND OFFICE OF BUDGET & FINANCE No. 061352 MISCELLANEOUS RECEIPT

(E.)

A-097-00

WHITE - CASHIER

PINK - AGENCY

YELOW - CUSTOMER

CASHIER'S VALIDATION

CERTIFICATE OF POSTING

RE: CASE #00-460-A
PETITIONER/DEVELOPER
(Emory Jarnagin)
DATE OF Hearing
(6-14-00)

BALTIMORE COUNTY DEPARTMENT OF PERMITS AND DEVELOPMENT MANAGEMENT COUNTY OFFICE BUILDING, ROOM 111 111 WEST CHESAPEAKE AVE. TOWSON, MARYLAND 21204

ATTENTION: MS. GWENDOLYN STEPHENS

LADIES AND GENTLEMEN:

THIS LETTER IS TO CERTIFY UNDER THE PENALTIES OF PERJURY THAT THE NECESSARY SIGNS(S) REQUIRED BY LAW WERE POSTED CONSPICUOUSLY ON THE PROPERTY LOCATED AT

5834-A Stevens Road Baltimore, Maryland 21162		
THE SIGN(S) WERE POSTED ON	5-30-00	
	(MONTH, DAY,YEAR)	
	SINCERELY,	
	Ohom. Oft 5/30/00	
	(SIGNATURE OF SIGN FOSTER & DATE)	
	THOMAS P. OGLE SR	
	325 NICHOLSON ROAD	
	BALTIMORE, MARYLAND 21221	
	/10.697. 9 /05	

(TELEPHONE NUMBER)

A CONTRACTOR OF THE PROPERTY O MOTICE OF ZOMBIG

ine Zoning Commissiones of Buttonic County, by authority of the Zening Act and Regulations of Soamore County will hold a more County will look a more county will looked the more county will looked the more county will looked the county will consider the more strongery wardend on the property dentified herein as follows: Road
titli Election District
sth Councilmanic District
sth Councilmanic District
Legal Owner(s): S. Ruth &
Legal Owner(s): S. Ruth &
Embry Jarrayin
Variance: to permit a lot
Variance: to permit a lot
Variance: to permit a lot
size of 14,000 square feet in
size of 10 feet in lieu of 35
backs of 10 feet in lieu of 35 5834- A Stevens Road, 1000 W SIS Stevens Road, 1000 W of centerline Lordey Beach feet and approve an under-sized lot or any relief de-termined by the Zoning Commissioner.

Commissioner.

Hearing: Wednesday, June
Hearing: Wednesday, June
Hearing: Wednesday, June
Hearing: Wednesday, June
Room 407, County Counts
Room 407, County Counts
Roilling, 401 Bosley Ave.

CERTIFICATE OF PUBLICATION

TOWSON, MD,	!
0	\
,2000	3

weeks, the first publication appearing on _ Towson, Baltimore County, Md., once in each of published in THE JEFFERSONIAN, a weekly newspaper published in THIS IS TO CERTIFY, that the annexed advertisement was 5|30 . 2000 successive

HE JEFFERSONIAN,

Zoning Commissioner for Baltimore County
NOTES: (1) Hearings are NOTES: (1) Hearings are Handicapped Accessible; for special accommodations

LAWRENCE E. SCHMIDT

special accommodations please Contact the Zoning please Contact the Zoning Commissioner's Office at

(410) 887-4386.
(2) For information concerning the File and/or reming Contact the Zonting Review Office at (410) 887-3391.

JT/5/760 May 30 C394657

RE: PETITION FOR VARIANCE
5834A Stevens Road, S/S Stevens Rd,
100' W of c/l Lorelei Beach Rd
11th Election District, 5th Councilmanic
I IO E O D de Longrafo

Legal Owner: Emory & Ruth Jarnagin Petitioner(s)

- * BEFORE THE
- * ZONING COMMISSIONER
- * FOR
- * BALTIMORE COUNTY
- Case No. 00-460-A

* * * * * * * * * *

ENTRY OF APPEARANCE

Please enter the appearance of the People's Counsel in the above-captioned matter. Notice should be sent of any hearing dates or other proceedings in this matter and of the passage of any preliminary or final Order.

All parties should copy People's Counsel on all correspondence sent/ documentation filed in the case.

PETER MAX ZIMMERMAN

People's Counsel for Baltimore County

ter Max american

CAROLE S. DEMILIO

Deputy People's Counsel

Old Courthouse, Room 47

400 Washington Avenue

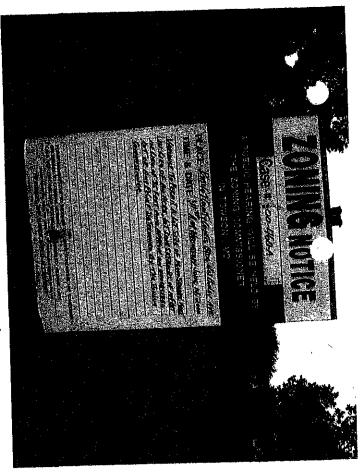
Towson, MD 21204

(410) 887-2188

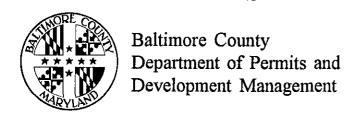
CERTIFICATE OF SERVICE

I HEREBY CERTIFY that on this 22nd day of May, 2000 a copy of the foregoing Entry of Appearance was mailed to Emory & Ruth Jarnagin, 11200 Beach Road, White Marsh, MD 21162, Petitioners.

Peter Max Zinneman PETER MAX ZIMMERMAN



Posted at 5834-A Stevens Road



Director's Office
County Office Building
111 West Chesapeake Avenue
Towson, Maryland 21204
410-887-3353

Fax: 410-887-5708

May 18, 2000

NOTICE OF ZONING HEARING

The Zoning Commissioner of Baltimore County, by authority of the Zoning Act and Regulations of Baltimore County, will hold a public hearing in Towson, Maryland on the property identified herein as follows:

CASE NUMBER: 00-460-A 5834-A Stevens Road S/S Stevens Road, 100' W of centerline Loreley Beach Road 11th Election District – 5th Councilmanic District Legal Owner: S. Ruth & Emory Jarnagin

<u>Variance</u> to permit a lot size of 14,000 square feet in lieu of an acre, lot line setbacks of 10 feet in lieu of 35 feet, and approve an undersized lot or any relief determined by the Zoning Commissioner.

HEARING: Wednesday, June 14, 2000 at 11:00 a.m. in Room 407, County Courts Building, 401 Bosley Avenue

Arnold Jablon Director

C: S. Ruth & Emory Jarnagin, 11200 Beach Road, White Marsh 21162

NOTES: (1) THE PETITIONER MUST HAVE THE ZONING NOTICE SIGN POSTED BY AN APPROVED POSTER ON THE PROPERTY BY MAY 30, 2000.

(2) HEARINGS ARE HANDICAPPED ACCESSIBLE; FOR SPECIAL ACCOMMODATIONS PLEASE CALL THE ZONING COMMISSIONER'S OFFICE AT 410-887-4386.

(3) FOR INFORMATION CONCERNING THE FILE AND/OR HEARING, CONTACT THE ZONING REVIEW OFFICE AT 410-887-3391.

TO: PATUXENT PUBLISHING COMPANY

Tuesday, May 30, 2000 Issue - Jeffersonian

Please forward billing to:

Emory & Ruth Jarnagin 11200 Beach Road White Marsh, MD 21162

410-335-6570

NOTICE OF ZONING HEARING

The Zoning Commissioner of Baltimore County, by authority of the Zoning Act and Regulations of Baltimore County, will hold a public hearing in Towson, Maryland on the property identified herein as follows:

CASE NUMBER: 00-460-A
5834-A Stevens Road
S/S Stevens Road, 100' W of centerline Loreley Beach Road
11th Election District – 5th Councilmanic District
Legal Owner: S. Ruth & Emory Jarnagin

<u>Variance</u> to permit a lot size of 14,000 square feet in lieu of an acre, lot line setbacks of 10 feet in lieu of 35 feet, and approve an undersized lot or any relief determined by the Zoning Commissioner.

HEARING: Wednesday, June 14, 2000 at 11:00 a.m. in Room 407, County Courts

Building, 401 Bosley Avenue

LAWRENCE E. SCHMIDT

ZONING COMMISSIONER FOR BALTIMORE COUNTY

NOTES: (1) HEARINGS ARE HANDICAPPED ACCESSIBLE; FOR SPECIAL ACCOMODATIONS, PLEASE CONTACT THE ZONING COMMISSIONER'S OFFICE AT 410-887-4386.

(2) FOR INFORMATION CONCERNING THE FILE AND/OR HEARING, CONTACT THE ZONING REVIEW OFFICE AT 410-887-3391.

DEPARTMENT OF PERMITS AND DEVELOPMENT MANAGEMENT ZONING REVIEW

ADVERTISING REQUIREMENTS AND PROCEDURES FOR ZONING HEARINGS

The <u>Baltimore County Zoning Regulations</u> (BCZR) require that notice be given to the general public/neighboring property owners relative to property which is the subject of an upcoming zoning hearing. For those petitions which require a public hearing, this notice is accomplished by posting a sign on the property (responsibility of the petitioner) and placement of a notice in a newspaper of general circulation in the County, both at least fifteen (15) days before the hearing.

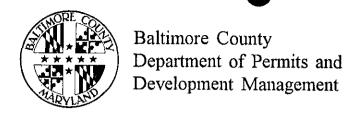
Zoning Review will ensure that the legal requirements for advertising are satisfied. However, the petitioner is responsible for the costs associated with these requirements. The newspaper will bill the person listed below for the advertising. This advertising is due upon receipt and should be remitted directly to the newspaper.

OPINIONS MAY NOT BE ISSUED UNTIL ALL ADVERTISING COSTS ARE PAID.

For Newspaper Advertising:
Item Number or Case Number: 00 - 460 Z
Petitioner: EMORY & RUTH JARNAGIN
Address or Location: 1/200 BEACH RD WHITE MARCH MD 21162
PLEASE FORWARD ADVERTISING BILL TO:
Name: EMORY & RUTH JARNAGIN
Address: //200 BEACH RD
WHITE MARCH MD 21162
Telephone Number: 4/0 335 6570

Revised 2/20/98 - SCJ

My ?



Development Processing County Office Building 111 West Chesapeake Avenue Towson, Maryland 21204 pdmlandacq@co.ba.md.us

June 8, 2000

Mr. & Mrs. Emory Jarnagin 11200 Beach Road White Marsh Road MD 21162

Dear Mr. & Mrs. Jarnagin:

RE: Case Number 00-460-A, 5834A Stevens Road

The above referenced petition was accepted for processing by the Bureau of Zoning Review, Department of Permits and Development Management (PDM) on May 5, 2000.

The Zoning Advisory Committee (ZAC), which consists of representatives from several Baltimore County approval agencies, has reviewed the plans that were submitted with your petition. All comments submitted thus far from the members of the ZAC are attached. These comments are not intended to indicate the appropriateness of the zoning action requested, but to ensure that all parties (zoning commissioner, attorney, petitioner, etc.) are made aware of plans or problems with regard to the proposed improvements that may have a bearing on this case. All comments will be placed in the permanent case file.

If you need further information or have any questions, please do not hesitate to contact the commenting agency.

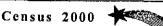
Sincerely,

W. Carl Ŕichards, Jr. Zoning Supervisor Zoning Review

WCR:ggs

Enclosures















Office of the Fire Marshal 700 East Joppa Road Towson, Maryland 21286-5500 410-887-4880

May 16, 2000

Department of Permits and
Development Management (PDM)
County Office Building, Room 111
Mail Stop #1105
111 West Chesapeake Avenue
Towson, Maryland 21204

ATTENTION: Gwen Stephens

RE: Property Owner: SEE BELOW

Location: DISTRIBUTION MEETING OF May 15, 2000

Item No.: See Below

Dear Ms. Stephens:

Pursuant to your request, the referenced property has been surveyed by this Bureau and the comments below are applicable and required to be corrected or incorporated into the final plans for the property.

8. The Fire Marshal's Office has no comments at this time, IN REFERENCE TO THE FOLLOWING ITEM NUMBERS:

447, 449, 450, 451, 452, 454, 455, 456, 459, 460, 461, 446

REVIEWER: LIEUTENANT HERB TAYLOR, Fire Marshal's Office PHONE 887-4881, MS-1102F

cc: File

BALTIMORE COUNTY, MARYLAND

INTEROFFICE CORRESPONDENCE .

TO:

Arnold Jablon, Director

Department of Permits & Development Mgmt.

DATE: July 14, 2000

ž

FROM:

Robert W. Bowling, Supervisor
Bureau of Development Plans Review

SUBJECT:

Zoning Advisory Committee Meeting

For May 22, 2000

Item Nos. 446, 447, 448, 449, 450, 451, 452, 453, 456, 457, 459, 460, 461

and

Case #99-320-SPHXA

The Bureau of Development Plans Review has reviewed the subject zoning items, and we have no comments.

RWB:HJO:jrb

cc: File

BALTIMORE COUNTY, MARYLAND DEPARTMENT OF ENVIRONMENTAL PROTECTION & RESOURCE MANAGEMENT

10:	Arnoid Jabion
FROM:	R. Bruce Seeley Mis
DATE:	June 6, 2000
SUBJECT:	Zoning Item #460 5834A Stevens Road
Zon	ing Advisory Committee Meeting of May 15, 2000
	Department of Environmental Protection and Resource Management has no ments on the above-referenced zoning item.
an e	Department of Environmental Protection and Resource Management requests xtension for the review of the above-referenced zoning item to determine the nt to which environmental regulations apply to the site.
	Department of Environmental Protection and Resource Management offers following comments on the above-referenced zoning item:
	Development of the property must comply with the Regulations for the Protection of Water Quality, Streams, Wetlands and Floodplains (Sections 14-331 through 14-350 of the Baltimore County Code).
•	Development of this property must comply with the Forest Conservation Regulations (Section 14-401 through 14-422 of the Baltimore County Code).
_X	Development of this property must comply with the Chesapeake Bay Critical Area Regulations (Sections 26-436 through 26-461, and other Sections, of the Baltimore County Code).
X	This property is in a Buffer Management Area in the Critical Area. The proposed house must be built out of the 100 foot shoreline buffer.

Reviewer: Glenn Shaffer Date: May 17, 2000

A14

BALTIMORE COUNTY, MARYLAND

INTER-OFFICE CORRESPONDENCE

TO:

Arnold Jablon, Director

DATE: May 15, 2000

Department of Permits and Development Management

FROM:

Arnold F. 'Pat' Keller, III

Director, Office of Planning

SUBJECT:

5834A Stevens Road

MAY 1 5

INFORMATION:

Item Number:

460

Petitioner:

Emory and Ruth Jamagin

Zoning:

RC₂

Requested Action:

Variance

SUMMARY OF RECOMMENDATIONS:

The Office of Planning supports the request to permit a lot size of 14,000 square feet in lieu of an acre, and a lot line setback of 10 feet in lieu of the minimum required 35 feet.

Prepared b

Section Chief:

AFK:MAC:

INTER-OFFICE CORRESPONDENCE RECOMMENDATION FORM

TO:

	, metal	IMMEMBY LION LOWN		4
TO.	Director Office of Planning & Community Conservation	mit	or Case No. <u>80 - 460 -</u>	<u> </u>
TO:	Attention: Jeffrey Long		1/2-1	
	County Courts Building, Room 406 401 Bosley Avenue	•	5/d3/00	••••••••••••••••••••••••••••••••••••••
	Towson, MD 21204		Residential Processing Fee Pald (\$50.00)	
EDOM	Arnold Jablon, Director		mill	
rkow:	Department of Permits & Development Management	•	Accepted by Date 5/5/07	
RE:	Undersized Lots		Dato	<u>i</u>
	to Section 304.2 (Baltimore County Zoning Regulations) effective	lune 25, 1992, this office is requi	esting recommendations and comme	ents from
Pursuant the Offic	t to Section 304.2 (Baltimore County Zoning Regulations) effective e of Planning and Community Conservation prior to this office's ap	proval of a dwelling permit.		
MINIMU	IM APPLICANT SUPPLIED INFORMATION:		Un 220	1070
	EMORY ARUTH JARNAGIN Print Name of Applicant Addr	988	4/0 335 Telephone Nur	
	Print Name of Applicant Lot Address LoT 185 800K 7 FoLio 187	lection District / Councilmanie	District S Square Feet	<u></u>
Lot Loc	ation: NESW/side/corner of SW SIDE OF (Street)	all and a second	S W corner of S. END OF S (street)	
Land O	wner: SAME AS ABOUE	Tax Account	Number // 10 000 77	<u>' </u>
Addres	S: 11200 BEACH RD WHITE M	ARSH 21162 Telephone N	umber (\$10) 335 63	70
CHECK	LIST OF MATERIALS (to be submitted for design review by the C	Office of Planning and Community	Conservation)	
TOP	E FILLED IN BY ZONING REVIEW, DEPARTMENT OF PERMITS	AND DEVELOPMENT MANAG	EMENT ONLY!	· · · · · · · · · · · · · · · · · · ·
108	E FILLED IN BY ZONING KLVIZIF, DIT THE	PROV YES,	IDED?	
1. This	Recommendation Form (3 copies)			
	uit Application	W/o		
	perty (3 copies)			
Тор	o Map (2 copies); available in Room 206, County Office Building - (please lat	pel site clearly)		
4. Bullo	ling Elevation Drawings	,,,, , , , , , , , , , , , , , , , , ,		
5, Phot	ographs (please label all photos clearly) Ining Buildings	<u>-/</u> -		
Şurro	ounding Neighborhood			
6. Curr	ent Zoning Classification: RC2			
		HE OFFICE OF PLANNING ONL	YI	
	10 BE PILLED IN DE	NE OFFICE OF FEMALING CITE	•	
RECOM	MENDATIONS / COMMENTS:			
Z	Approval Disapproval Approval conditioned or	required modifications of the application	on to conform with the following recommen	ndations:
,				
		DEGE IV		
			71111	
Signed	by: for the Director, Office of Planning and Community Conservation		0 Date:	
g.i.bu	for the Director, Office of Planning and Community Conservation			
	V	OFFICE OF PLAN	NNING Bard	sed 2/25/99
			170 A IS	
. 5	CHEDULED DATES, CERTIFIC	AIE OF FILING	HIND FOUTING IN	12
	BUILDING PERMIT APPLICAT	ION PURSUANT	IO SECTION 304	t. <i>L</i>



Parris N. Glendening Governor John D. Porcari Secretary Parker F. Williams Administrator

Date: 5 15-00

Ms. Ronnay Jackson
Baltimore County Office of
Permits and Development Management
County Office Building, Room 109
Towson, Maryland 21204

RE: Baltimore County

Item No. 460 MJK

Dear. Ms. Jackson:

This office has reviewed the referenced item and we have no objection to approval as it does not access a State roadway and is not affected by any State Highway Administration projects.

Should you have any questions regarding this matter, please contact Larry Gredlein at 410-545-5606 or by E-mail at (lgredlein@sha.state.md.us).

Very truly yours,

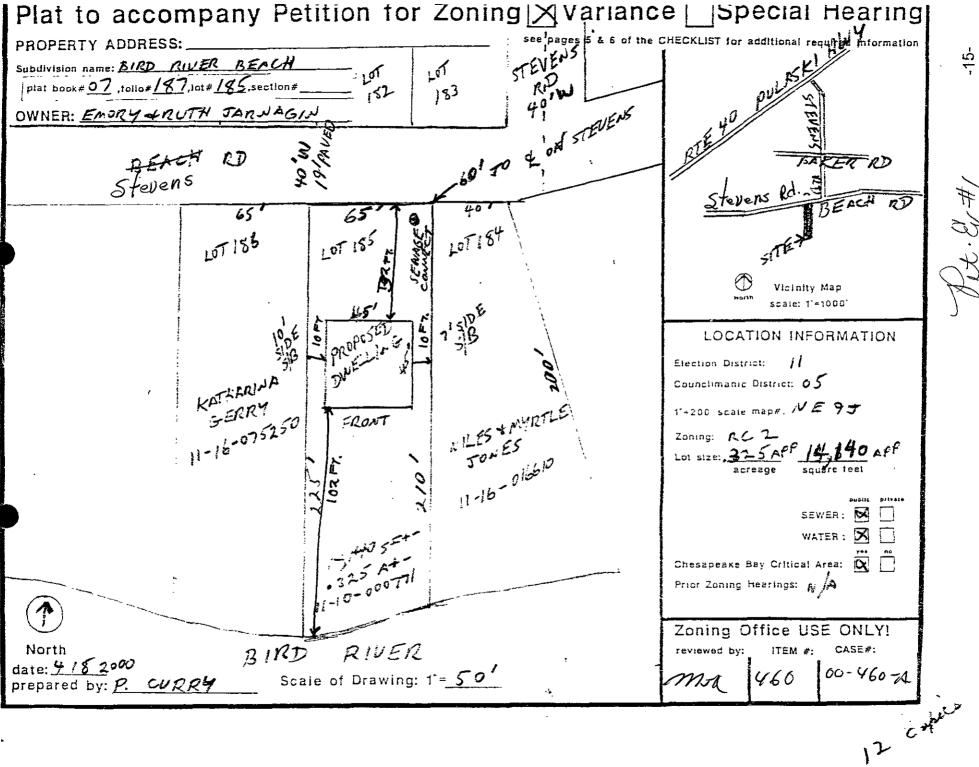
Kenneth A. McDonald Jr., Chief Engineering Access Permits Division

P. J. Drelle

My telephone number is _____

Zoning Case No. 00-460-A

Date Completed/Initials	
5/18/80 SCJ	PREPARE HEARING FILE (put case number on all papers; hole punch and place appropriately; put label and case number on folder; complete information on stamp on front of folder)
	DETERMINE HEARING DATE (schedule within 45 days of filing; post and advertise at least 15 days prior to hearing)
	TYPE HEARING NOTICE AND ADVERTISING NOTICE (type according to sample, taking billing information for advertising from advertising form in file; make appropriate copies; mail original and copies of hearing notice; place original advertising notice in Patuxent's box; file copies of both notices in hearing file; update ZAC in computer for hearing date, time and place)
	UPDATE ZONING COMMISSIONER'S HEARING CALENDAR (keep original in "red" folder; mail copy to zoning commissioner's office)
	COMPLETE FILE (write hearing date, time, and room on front of hearing folder; file in numerical order in cabinet next to copier until it is pulled for sending to zoning commissioner's office)
Mary Company of the C	POSTPONEMENTS (type postponement letter; make appropriate copies; mail original and copies; send copy to zoning commissioner; file copy in hearing file; update hearing calendar and ZAC in computer)
***	RESCHEDULING (determine hearing date; type letter confirming new date; make appropriate copies; mail original and copies; file copy in hearing file; update hearing calendar and ZAC in computer; refile hearing folder)
	INDEX CARDS (prepare index cards, according to sample; file cards in cabinet)
	ADVERTISING/POSTING CERTIFICATES (check off on front of hearing file; put certificates in file)
	COMMENTS (check off agency comments received on front of hearing file; make copies; type comments letter; mail original to petitioner; file copy in hearing file)
	FILES TO ZONING COMMISSIONER'S OFFICE (pull the files for the following week every Friday and administrative files on Tuesday; verify that checklist on front of hearing file has been completed; secure all papers under clips in file; send files for hearings to zoning commissioner's office by noon on Friday and files for administrative on Tuesday morning)



D. C. C. #,

