ORDER RECEIVED FOR FILING
Date 6/12/62
By 36 Amendo

IN RE: PETITION FOR VARIANCE SE/S of Jerome Avenue, 490' +/centerline of Carrington Drive 11th Election District 5th Councilmanic District

(11715 Jerome Avenue)

Raymond L. & Thomas J. Waynick Petitioners

- * BEFORE THE
- * DEPUTY ZONING COMMISSIONER
- * OF BALTIMORE COUNTY
- * CASE NO. 02-448-A

* * * * * * * * * * * * * * * *

FINDINGS OF FACT AND CONCLUSIONS OF LAW

This matter comes before this Deputy Zoning Commissioner as a Petition for Variance filed by the legal owners of the subject property, Raymond and Thomas Waynick. The Petitioners are requesting a variance for property located at 11715 Jerome Avenue. The variance request is from Sections 1B02.C.1 and 304 of the Baltimore County Zoning Regulations (B.C.Z.R.), to allow a side yard setback of 13 ft. and a sum of side yard setbacks of 28 ft. in lieu of the required 15 ft. and 40 ft. respectively. In addition, the Petitioners are requesting a lot area of 10,520 ft. in lieu of the required 20,000 ft. and a lot width of 74.74 ft. in lieu of the required 100 ft. for an undersized lot.

Appearing at the hearing on behalf of the variance requests was Mr. Waynick. There were no protestants or others in attendance.

Testimony and evidence indicated that the property, which is the subject of this variance request, consists of 0.242 acres of land, more or less, zoned D.R.2. The subject property is unimproved at this time. The Petitioners are requesting approval to construct a single-family residential dwelling on this lot. In order to proceed with the construction of this home, the variance relief is necessary.

An area variance may be granted where strict application of the zoning regulations would cause practical difficulty to Petitioners and their property. McLean v. Soley, 270 Md. 208

(1973). To prove practical difficulty for an area variance, the Petitioners must meet the following:

- 1) whether strict compliance with requirement would unreasonably prevent the use of the property for a permitted purpose or render conformance unnecessarily burdensome;
- 2) whether a grant of the variance would do a substantial justice to the applicant as well as other property owners in the district or whether a lesser relaxation than that applied for would give sufficient relief; and,
- 3) whether relief can be granted in such fashion that the spirit of the ordinance will be observed and public safety and welfare secured.

Anderson v. Bd. Of Appeals, Town of Chesapeake Beach, 22 Md. App. 28 (1974).

After due consideration of the testimony and evidence presented, it is clear that practical difficulty or unreasonable hardship will result if the variance is not granted. It has been established that special circumstances or conditions exist that are peculiar to the property which is the subject of this request and that the requirements from which the Petitioners seek relief will unduly restrict the use of the land due to the special conditions unique to this particular parcel. In addition, the relief requested will not cause any injury to the public health, safety or general welfare, and meets the spirit and intent of the B.C.Z.R.

Pursuant to the advertisement, posting of the property, and public hearing on this Petition held, and after considering the testimony and evidence offered by the Petitioners, I find that the Petitioners' variance request should be granted.

THEREFORE, IT IS ORDERED this And day of June 2002, by this Deputy Zoning Commissioner, that the Petitioners' request for variance from Sections 1B02.C.1 and 304 of the Baltimore County Zoning Regulations (B.C.Z.R.), to allow a side yard setback of 13 ft. and a sum of side yard setbacks of 28 ft. in lieu of the required 15 ft. and 40 ft. respectively and to

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Date 6/12/02
By J. Gracoon

approve a lot area of 10,520 ft. in lieu of the required 20,000 ft. and a lot width of 74.74 ft. in lieu of the required 100 ft. for an undersized lot, be and is hereby GRANTED.

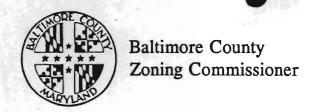
IT IS FURTHER ORDERED, that any appeal of this decision must be made within thirty (30) days of the date of this Order.

ТІМОТНУ М. КОТКОСО

DEPUTY ZONING COMMISSIONER

FOR BALTIMORE COUNTY

TMK:raj



Suite 405, County Courts Bldg. 401 Bosley Avenue Towson, Maryland 21204 410-887-4386

Fax: 410-887-3468

June 12, 2002

Mr. Raymond L. Waynick Mr. Thomas J. Waynick P. O. Box 645 Fallston, Maryland 21047

> Re: Petition for Variance Case No. 02-448-A Property: 11715 Jerome Avenue

Dear Messrs. Waynick:

Enclosed please find the decision rendered in the above-captioned case. The petition for variance has been granted in accordance with the enclosed Order.

In the event the decision rendered is unfavorable to any party, please be advised that any party may file an appeal within thirty (30) days from the date of the Order to the Department of Permits and Development Management. If you require additional information concerning filing an appeal, please feel free to contact our appeals clerk at 410-887-3391.

Very truly yours,

Timothy M. Kotroco

Deputy Zoning Commissioner

Muthy lotroco

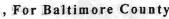
TMK:raj Enclosure



nted with Soybean Ink

on Recycled Paper













ADER RECEIVED FOR FILING

Petition for Variance

to the Zoning Commissioner of Baltimore County

for the property located at 11715 JEROME AV which is presently zoned DR

> I/We do solemnly declare and affirm, under the penalties of perjury, that I/we are the legal owner(s) of the property which

> > 19-5168 Telephone No. 21047

This Petition shall be filed with the Department of Permits and Development Management. The undersigned, legal

owner(s) of the property situate in Baltimore County and which is described in the description and plat attached hereto and made a part hereof, hereby petition for a Variance from Section(s) 1802.c. 1 4 304 BCZE

To allow a side yard setback of 13 4 sum of side yard of 28 in lieu of the required 15 4 40', respectively. To allow a lot area of 10,520 \$\pm\$ in lieu of the required 20,000 \$\pm\$. To allow a lot width of 74.74' in lieu of the required 100'. And to approve an undersize int of the Zoning Regulations of Baltimore County, to the zoning law of Baltimore County, for the following reasons: (indicate hardship or practical difficulty)

SEE ATTACHNENT

Property is to be posted and advertised as prescribed by the zoning regulations. I, or we, agree to pay expenses of above Variance, advertising, posting, etc. and further agree to and are to be bounded by the zoning regulations and restrictions of Baltimore County adopted pursuant to the zoning law for Baltimore County.

			is the subject of this retu	OII.
Contract Purchase	r/Lessee:		Legal Owner(s):	
			RAYMOND L. W	AYNICK
Name - Type or Print			Name - Type or Print	
Signature			Signature THOMAS J. W.	Arnick
Address		Telephone No.	Name - Type or Print	17.
City	State	Zip Code	Signature	()
Attorney For Petiti	oner:		Po. Box 645 Address	(410)8
			FALLSTON	MD.
Name - Type or Print			City	State
			Representative to b	e Contacted:
Şignature				WAYNICH
Company	<u>-</u>		Name	(.).
Address		Telephone No.	P.O.BOX 645 Address	(4/9/8)
7			FALLSTON	MD.
Cil	State	Zip Code	City	State
The same of the sa			<u>OFFI</u> C	E USE ONLY
Ch	Hur	95 5 F F F	ESTIMATED LENGTH	OF HEARING
Case No. <u>02 -</u>	A48-A		UNAVAILABLE FOR I	HEARING Date _
NOV 7/10/10				

HARDSHIP: WHEN PURCHASED IN 1990 THIS WAS
A BUILDABLE LOT. A PERC TEST WAS APPROVED,
HOWEVER, I WAITED TO BUILD DUE TO INSTALLATION
OF SEWERAGE. I PAID AND BALTIMORE COUNTY
INSTALLED SEWER AND WATER CONNECTIONS TO
THE LOT, NOW, ZUNING. NO LUNGER CONSIDERS
THIS A BUILDABLE LOT. WITHOUT A VARIANCE
THIS IS A USELESS LOT. THE COUNTY RECENTLY
ASSERTED CONSTRUCTION OF HOMES ON JEROME
AUE, ON NARROWER LOTS WITH LESS ACREAGE.

PRACTICAL DIFFICULTY: AN APPROVAL TO BUILD
WITHOUT A SIDE YARD SETBACK VARIANCE WILL
RESULT IN A NARROW BUILDING ENUELOPE.
THIS WOULD MAKE IT IMPOSSIBLE TO CONSTRUCT
A SIMILAR STYLE HOUSE TO THOSE RECENTLY
CONSTRUCTED ON JEROME AUE. AND CARRINGTON
DRIVE, A 13.74' SIDE YARD SETBACK WITH A
TOTAL SIDE YARD SETBACK OF 28.74'. THE
13.74' SET BACK IS EQUAL TO OR GREATER THAN
THE NEWLY CONSTRUCTED HOMES IN JEROME AUE.
THE REDUCED SETBACK IS ADJACENT TO TAC
REAR YARD OF LOT "3A", IT WILL NOT IMPACT
ANY ADJACENT HOMES.

ZONING DESCRIPTION FOR 11715 JEROME AUE. BEGINNING AT A POINT ON THE SOUTHEAST SIDE OF JEROME AUE WHICH IS SO WIDE AT THE DISTANCE OF 490' SCUTH EAST OF THE CENTERUNE OF CARRINGTON DRIVE WHICH IS 80 WIDE, BEING LOT # Z, BLOCK F IN THE SUBDIVISION OF DARRYL GARDENS PLAT NO. 2 AS RECORDED IN THE BALTIMORE COUNTY PLAT BOOK #13, FOLIO # 150 CONTAINING 0, ZYZ ACRES. ALSO KNOWN AS 11715 JEROME AUE. AND LOCATED IN THE 11th ELECTION DISTRICT, 5th COUNCILDANK DISTRICT.

BALTIMORE COUNTY, MARYLAND OFFICE OF BUDGET & FINANCE **MISCELLANEOUS RECEIPT**

No. 12713

DATE 4-15-02 ACCOUNT 001-006-6150

AMOUNT \$ 50.00

FOR: Undersized Lut & Variance TAKEN BY: JRF

DISTRIBUTION

WHITE - CASHIER

PINK - AGENCY

YELLOW - CUSTOMER

4/15/2002 09:45:06

REG USO2 HALKIN JEVA JEE DRAWER >>RICEIPT # 197448 4/15/2002 OFLN

5 528 ZONING VERIFICATION

CR 10. 012713

Recet Tot

\$.00 50.00 CK .00 CA Baltimore County, Maryland

CASHIER'S VALIDATION

NOTICE OF ZONING HEARING

The Zoning Commissioner of Baltimore County, by authority of the Zoning Act and Regulations of Baltimore County will hold a public hearing in <u>Towson, Maryland</u> on the property identified herein as follows:

Case: #02-448-A

11715 Jerome Avenue

SE/S of Jerome Avenue, 490' +/- of centerline of Carrington Drive

11th Election District – 5th Councilmanic District

Legal Owner(s): Raymond L. Waynick

Variance: to allow a side yard setback of 13 feet and sum of side yard of 28 feet in lieu of the required 15 feet and 40 feet, respectively: to allow a lot area of 10,520 square feet in lieu of the required 20,000 square feet; to allow a lot width of 74.74 feet in lieu of the required 100 feet and to approve an undersized lot and any other relief necessary. Hearing: Wednesday, June 5, 2002 at 11:00 a.m. in Room 407, County Courts Building, 401 Bosley Avenue.

LAWRENCE E. SCHMIDT

Zoning Commissioner for Baltimore County

NOTES: (1) Hearings are Handicapped Accessible; for special accommodations Please Contact the Zoning Commissioner's Office at (410) 887-4386.

(2) For information concerning the File and/or Hearing. Contact the Zoning Review Office at (410) 887-3391.

JT 5/746 May 21

C539978

CERTIFICATE OF PUBLICATION

THIS IS TO CERTIFY, that the annexed advertisement was published in the following weekly newspaper published in Baltimore County, Md., once in each of ______ successive weeks, the first publication appearing on _____ 5 2 1 ____, 202 ___.

The Jeffersonian _____ Arbutus Times _____ Catonsville Times _____ Towson Times _____ Owings Mills Times _____ NE Booster/Reporter _____ North County News

I FGAL ADVERTISING

CERTIFICATE OF POSTING

•	RE: Case No.: <u>02.448-A</u>
	Petitioner/Developer: PAYMOND
	L. WAYNICK
	Date of Hearing/Closing: 6/5/02
Baltimore County Department of Permits and Development Management County Office Building, Room 111 111 West Chesapeake Avenue Towson, MD 21204	
Attention: Ms. Gwendolyn Stephens	
Ladies and Gentlemen:	
	located at 11715 JEROME AVE
The sign(s) were posted on (Month, Day, Year)	
ZONING NOTICE Case : 02-448-A A PUBLIC HEARING WILL BE HELD BY THE ZONING COMMISSIONER IN TOWSON MD. PLACE Language Act W. Carlot Act	(Signature of Sign Poster and Date) SSC ROBERT BLACK (Printed Name)
TIME & DATE ASIN	1508 Leslie Rd
MILLE OF THE MOUNT ON THE TO METER AN ARREST LOT	(Address) Dundalk, Maryland 21222
	(City, State, Z即 Code)
	(410) 282–7 94 0

(Telephone Number)

RECEIVED

MAY 2 4 2002

DEST, OF PERMITS AND DEVELOPMENT AS HIGGINEST

DEPARTMENT OF PERMITS AND DEVELOPMENT MANAGEMENT ZONING REVIEW

ADVERTISING REQUIREMENTS AND PROCEDURES FOR ZONING HEARINGS

The <u>Baltimore County Zoning Regulations</u> (BCZR) require that notice be given to the general public/neighboring property owners relative to property which is the subject of an upcoming zoning hearing. For those petitions which require a public hearing, this notice is accomplished by posting a sign on the property (responsibility of the petitioner) and placement of a notice in a newspaper of general circulation in the County, both at least fifteen (15) days before the hearing.

Zoning Review will ensure that the legal requirements for advertising are satisfied. However, the petitioner is responsible for the costs associated with these requirements. The newspaper will bill the person listed below for the advertising. This advertising is due upon receipt and should be remitted directly to the newspaper.

OPINIONS MAY NOT BE ISSUED UNTIL ALL ADVERTISING COSTS ARE PAID.

For Newspaper Advertising:
Item Number or Case Number: 02 - 448 - A
Petitioner: RAYMOND L. WAYNICH
Address or Location: 11715 JEROME AUE.
PLEASE FORWARD ADVERTISING BILL TO:
Name: RAYHOUD L. WAYNICK
Address: P.O. Box 645
FALLSTON, MD. 21047
Teiephone Number: 4/0 879 - 5/68

TO: PATUXENT PUBLISHING COMPANY

Tuesday, May 21, 2002 Issue - Jeffersonian

Please forward billing to:

Raymond L Waynick

P O Box 645

Fallston MD 21047

410 879-5168

NOTICE OF ZONING HEARING

The Zoning Commissioner of Baltimore County, by authority of the Zoning Act and Regulations of Baltimore County, will hold a public hearing in Towson, Maryland on the property identified herein as follows:

CASE NUMBER: 02-448-A 11715 Jerome Avenue

SE/S of Jerome Avenue, 490' +/- of centerline of Carrington Drive

11th Election District – 5th Councilmanic District

Legal Owner: Raymond L Waynick

<u>Variance</u> to allow a side yard setback of 13 feet and sum of side yard of 28 feet in lieu of the required 15 feet and 40 feet, respectively; to allow a lot area of 10,520 square feet in lieu of the required 20,000 square feet; to allow a lot width of 74.74 feet in lieu of the required 100 feet and to approve an undersized lot and any other relief necessary.

HEARING: Wednesday, June 5, 2002 at 11:00 a.m. in Room 407, County Courts

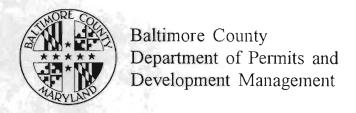
awrence E. Schmidt

Building, 401 Bosley Avenue

LAWRENCE E. SCHMIDT GDZ ZONING COMMISSIONER FOR BALTIMORE COUNTY

NOTES: (1) HEARINGS ARE HANDICAPPED ACCESSIBLE; FOR SPECIAL ACCOMODATIONS, PLEASE CONTACT THE ZONING COMMISSIONER'S OFFICE AT 410-887-4386.

(2) FOR INFORMATION CONCERNING THE FILE AND/OR HEARING, CONTACT THE ZONING REVIEW OFFICE AT 410-887-3391.



Director's Office County Office Building 111 West Chesapeake Avenue Towson, Maryland 21204 410-887-3353 Fax: 410-887-5708

May 8, 2002

NOTICE OF ZONING HEARING

The Zoning Commissioner of Baltimore County, by authority of the Zoning Act and Regulations of Baltimore County, will hold a public hearing in Towson, Maryland on the property identified herein as follows:

CASE NUMBER: 02-448-A 11715 Jerome Avenue

SE/S of Jerome Avenue, 490' +/- of centerline of Carrington Drive

11th Election District – 5th Councilmanic District

Legal Owner: Raymond L Waynick

<u>Variance</u> to allow a side yard setback of 13 feet and sum of side yard of 28 feet in lieu of the required 15 feet and 40 feet, respectively; to allow a lot area of 10,520 square feet in lieu of the required 20,000 square feet; to allow a lot width of 74.74 feet in lieu of the required 100 feet and to approve an undersized lot and any other relief necessary.

HEARING: Wednesday, June 5, 2002 at 11:00 a.m. in Room 407, County Courts

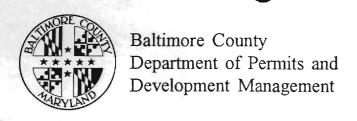
Building, 401 Bosley Avenue

Arnold Jablon のこ Director

C: Raymond L & Thomas J Waynick, P O Box 645, Fallston 21047

NOTES: (1) THE PETITIONER MUST HAVE THE ZONING NOTICE SIGN POSTED BY AN APPROVED POSTER ON THE PROPERTY BY TUESDAY, MAY 21, 2002.

- (2) HEARINGS ARE HANDICAPPED ACCESSIBLE; FOR SPECIAL ACCOMMODATIONS PLEASE CALL THE ZONING COMMISSIONER'S OFFICE AT 410-887-4386.
- (3) FOR INFORMATION CONCERNING THE FILE AND/OR HEARING, CONTACT THE ZONING REVIEW OFFICE AT 410-887-3391.



Development Processing County Office Building 111 West Chesapeake Avenue Towson, Maryland 21204 pdmlandacq@co.ba.md.us

May 31, 2002

Raymond L. Waynick Thomas J. Waynick P.O. Box 645 Fallston, MD 21047

Dear Sirs:.

RE: Case Number: 02-448-A, 11715 Jerome Avenue

The above referenced petition was accepted for processing by the Bureau of Zoning Review, Department of Permits and Development Management (PDM) on April 15, 2002

The Zoning Advisory Committee (ZAC), which consists of representatives from several approval agencies, has reviewed the plans that were submitted with your petition. All comments submitted thus far from the members of the ZAC are attached. These comments are not intended to indicate the appropriateness of the zoning action requested, but to ensure that all parties (zoning commissioner, attorney, petitioner, etc.) are made aware of plans or problems with regard to the proposed improvements that may have a bearing on this case. All comments will be placed in the permanent case file.

If you need further information or have any questions, please do not hesitate to contact the commenting agency.

Very truly yours,

W. Carl Richards, Jr.

Supervisor, Zoning Review

WCR: Enclosures

c: People's Counsel



Come visit the County's Website at www.co.ba.md.us



Office of the Fire Marshal 700 East Joppa Road Towson, Maryland 21286-5500 410-887-4880

Department of Permits and
Development Management (PDM)
County Office Building, Room 111
Mail Stop #1105
111 West Chesapeake Avenue
Towson, Maryland 21204

April 26,2002

ATTENTION: George Zahner

RE: Property Owner: SEE BELOW

Location: DISTRIBUTION MEETING OF April 29, 2002

Item No.: See Below

Dear Mr. Zahner:

Pursuant to your request, the referenced property has been surveyed by this Bureau and the comments below are applicable and required to be corrected or incorporated into the final plans for the property.

The Fire Marshal's Office has no comments at this time, IN REFERENCE TO THE FOLLOWING ITEM NUMBERS:

443-451, 453, 458 + 459

448

REVIEWER: LIEUTENANT JIM MEZICK, Fire Marshal's Office

PHONE 887-4881, MS-1102F

cc: File
{PRIVATE}

BALTIMORE COUNTY, MARYLAND

INTEROFFICE CORRESPONDENCE

Arnold Jablon, Director

DATE: May 29, 2002

Department of Permits & Development

Management

FROM:

Robert W. Bowling Bureau of Development Plans Review

SUBJECT:

Zoning Advisory Committee Meeting

for April 29, 2002

Item No. 443, 444, 446, 447, 448, 449, 450, 451, 452, 453,

458 and 459

The Bureau of Development Plans Review has reviewed the subject zoning items and we have no comments.

RWB:CEN Cc: file

Seni U/S

BALTIMORE COUNTY, MARYLAND DEPARTMENT OF ENVIRONMENTAL PROTECTION & RESOURCE MANAGEMENT

TO:

Arnold Jablon

FROM:

R. Bruce Seeley

DATE:

June 5, 2002

Zoning Petitions

Zoning Advisory Committee Meeting of April 29, 2002

SUBJECT: NO COMMENTS FOR THE FOLLOWING ZONING ITEMS:

445-448, 450, 451, 459



TO:

Director, Office of Planning & Community Conservation

Attention: Jeffrey Long

401 Bosley Avenue Towson, MD 21204

County Courts Building, Room 406

FROM:	Arnold Jablon, Director Department of Permits & Development Management	Accepted by JRF Date 4-15-02
RE:	Undersized Lots	Date 4-15-02
Pursuant	t to Section 304.2 (Baltimore County Zoning Regulations) effective June 25, 1992, this office is e of Planning and Community Conservation prior to this office's approval of a dwelling permit.	requesting recommendations and comments from
MINIMU	JM APPLICANT SUPPLIED INFORMATION:	
	RAYTOND L. WAYNICK P.O. BOX 645 FALLSTON, MD-	21047 (410) 879-5168 Telephone Number
	Lot Address 11715 JEROTE AVE. Election District 11 Councilr	nanic District 5 Square Feet 10520
Lot Loca	ation: NES W/side/corner of JERONE AVE., feet from (street)	N E S W corner of(street)
Land Ov	wner: RAYNOND L-WAYNICK AND THOMAS J. WAYNICK Tax Acco	unt Number 22-00-003329
	s: P.O. BOX 645 FALISTON, MD. 21047 Telephon	
	LIST OF MATERIALS (to be submitted for design review by the Office of Planning and Commu	
то ве	E FILLED IN BY ZONING REVIEW, DEPARTMENT OF PERMITS AND DEVELOPMENT MAN	
1. This F	Recommendation Form (3 copies) YES it Application	ROVIDED? NO
2. Permi	t Application	
3. Site P	Plan perty (3 copies)	
4. Buildi	ing Elevation Drawings	
	ographs (please label all photos clearly) ning Buildings	
Surrou	unding Neighborhood	
6. Curre	nt Zoning Classification: DR-2	
	TO BE FILLED IN BY THE OFFICE OF PLANNING O	NLYI
	EVELTOWS (COMMENTS)	
KECOMIM	MENDATIONS / COMMENTS:	
П	Approval Disapproval Approval conditioned on required modifications of the applied	cation to conform with the following recommendations:
Signed by:		Date:
	for the Director, Office of Planning and Community Conservation	

Revised 2/05/02

02-448-A

Residential Processing Fee Paid (\$50.00)

Permit or Case No. __

SCHEDULED DATES, CERTIFICATE OF FILING AND POSTING FOR A BUILDING PERMIT APPLICATION PURSUANT TO SECTION 304.2



Maryland Department of Transportation State Highway Administration

Parris N. Glendening Governor John D. Porcari Secretary

Parker F. Williams Administrator

Date: 4.26.02

Mr. George Zahner
Baltimore County Office of
Permits and Development Management
County Office Building, Room 109
Towson, Maryland 21204

RE: Baltimore County

Item No. 448 325

Dear. Mr. Zahner:

This office has reviewed the referenced item and we have no objection to approval as it does not access a State roadway and is not affected by any State Highway Administration projects.

Should you have any questions regarding this matter, please contact Larry Gredlein at 410-545-5606 or by E-mail at (lgredlein@sha.state.md.us).

Very truly yours,

1. 1. Dredle

10

Kenneth A. McDonald Jr., Chief Engineering Access Permits Division

45

RE: PETITION FOR VARIANCE 11715 Jerome Avenue, SE/S Jerome Ave, 490' +/- from c/l Carrington Dr 11th Election District, 5th Councilmanic

Legal Owner: Raymond L. Waynick and Thomas J. Waynick Petitioner(s) * BEFORE THE

MAN 8 200

- * ZONING COMMISSIONER
- * FOR
- * BALTIMORE COUNTY
- * Case No. 02-448-A

ENTRY OF APPEARANCE

Please enter the appearance of the People's Counsel in the above-captioned matter. Notice should be sent of any hearing dates or other proceedings in this matter and of the passage of any preliminary or final Order. All parties should copy People's Counsel on all correspondence sent/ documentation filed in the case.

PETER MAX ZIMMERMAN

People's Counsel for Baltimore County

CAROLE S. DEMILIO Deputy People's Counsel Old Courthouse, Room 47 400 Washington Avenue

Towson, MD 21204 (410) 887-2188

CERTIFICATE OF SERVICE

I HEREBY CERTIFY that on this 2nd day of May, 2002 a copy of the foregoing Entry of Appearance was mailed to Legal Owners Raymond L. Waynick and Thomas J. Waynick, P.O. Box 645, Fallston, MD 21047, Petitioner.

PETER MAX ZIMMERMAN

ZONING HEARING FILE INTERNAL CHECKLIST

Zoning Case No. 02-448-A

Date Completed/Initials	
4-29-02 5-7-02 5-8-02	PREPARE HEARING FILE (put case number on all papers; hole punch and place appropriately; put label and case number on folder; complete information on stamp on front of folder)
5-7-02	DETERMINE HEARING DATE (schedule within 45 days of filing; post and advertise at least 15 days prior to hearing)
5-8-02	TYPE HEARING NOTICE AND ADVERTISING NOTICE (type according to sample, taking billing information for advertising from advertising form in file; make appropriate copies; mail original and copies of hearing notice; place original advertising notice in Patuxent's box; file copies of both notices in hearing file; update ZAC in computer for hearing date, time and place)
	UPDATE ZONING COMMISSIONER'S HEARING CALENDAR (keep original in "red" folder; mail copy to zoning commissioner's office)
	COMPLETE FILE (write hearing date, time, and room on front of hearing folder; file in numerical order in cabinet next to copier until it is pulled for sending to zoning commissioner's office)
	POSTPONEMENTS (type postponement letter; make appropriate copies, mail original and copies; send copy to zoning commissioner; file copy in hearing file, update hearing calendar and ZAC in computer)
	RESCHEDULING (determine hearing date; type letter confirming new date; make appropriate copies; mail original and copies; file copy in hearing file; update hearing calendar and ZAC in computer; refile hearing folder)
	INDEX CARDS (prepare index cards, according to sample; file cards in cabinet)
	ADVERTISING/POSTING CERTIFICATES (check off on front of hearing file; put certificates in file)
	COMMENTS (check off agency comments received on front of hearing file; make copies; type comments letter; mail original to petitioner; file copy in hearing file)
	FILES TO ZONING COMMISSIONER'S OFFICE (pull the files for the following week every Friday and administrative files on Tuesday; verify that checklist on front of hearing file has been completed; secure all papers under clips in file; send files for hearings to zoning commissioner's office by noon on Friday and files for administrative

on Tuesday morning)

	PROPERTY AD SUBDIVISION N PLAT BOOK #_	DRESS 11715 AME DARRYL	LOT # 2 SECTION # F	SPECIAL HEARING T FOR ADDITIONAL REQUIRED INFORMATION SUBJECT PROPERTY
Pet WA		JOSEPH R. PLUNKERT 11- 240000402	11706 HAMILTON PLACE 15' H 15' H 15' H 15' H 1715 TERONE AUE 1852 1701 1702	VICINITY MAP SCALE: 1" = 1000' LOCATION INFORMATION ELECTION DISTRICT 1/ COUNCIL MANIC DISTRICT 5 1"=200' SCALE MAP # N.E. 10-K ZONING DR-2 LOT SIZE C.242 JOS 20 ACREAGE SQUARE FEET PUBLIC PRIVATE SEWER PUBLIC PRIVATE SEWER YES NO CHESAPEAKE BAY CFRITICAL AREA 100 YEAR FLOOD PLAIN HISTORIC PROPERTY/ EVILLDING PRIVATE DOWNE
	NORTH PREPARED BY	R.L.W.	SCALE OF DRAWING: 1" = 50'	ZONING OFFICE USE ONLY REVIEWED BY ITEM # SASE #

