

IN RE: PETITION FOR ADMIN. VARIANCE  
S/S of Sussex Road, 1,975 ft. E  
centerline of Mitten Lane  
9th Election District  
5th Councilmanic District  
**(631 Sussex Road)**

\* BEFORE THE  
\* ZONING COMMISSIONER  
\* OF BALTIMORE COUNTY  
\* CASE NO. 05-637-A

Megan M. & Timothy D. Norris  
*Petitioners*

\* \* \* \* \*

FINDINGS OF FACT AND CONCLUSIONS OF LAW

This matter comes before this Zoning Commissioner as a Petition for Administrative Variance filed by the legal owners of the subject property, Megan M. and Timothy D. Norris. The administrative variance is requested for property located at 631 Sussex Road in the Towson area of Baltimore County. The administrative variance request is from Section 1B02.3.C.1 (Chart) of the Baltimore County Zoning Regulations (B.C.Z.R.), to permit a side yard setback of 8 ft. in lieu of the required 10 ft. to replace an existing screened porch with an enclosed addition. The subject property and requested relief are more particularly described on Petitioners' Exhibit No. 1, the plat to accompany the Petition for Variance.

The Petitioners having filed a Petition for Administrative Variance and the subject property having been posted on June 4, 2005, and there being no request for a public hearing, a decision shall be rendered based upon the documentation presented.

Zoning Advisory Committee Comments

The Zoning Advisory Committee (ZAC) comments are made part of the record of this case and contain the following highlights: A ZAC comment was received from the Office of Planning dated June 16, 2005, a copy of which is attached hereto and made a part hereof. In addition, a ZAC comment was received from the Bureau of Development Plans Review dated June 10, 2005, a copy of which is attached hereto and made a part hereof.

COPIES RECEIVED FOR FILING  
6/23/05  
[Signature]

**Applicable Law**

Section 307 of the B.C.Z.R. – *Variances*.

“The Zoning Commissioner of Baltimore County and the County Board of Appeals, upon appeal, shall have and they are hereby given the power to grant variances from height and area regulations, from off-street parking regulations, and from sign regulations only in cases where special circumstances or conditions exist that are peculiar to the land or structure which is the subject of the variance request and where strict compliance with the Zoning Regulations for Baltimore County would result in practical difficulty or unreasonable hardship. No increase in residential density beyond that otherwise allowable by the Zoning Regulations shall be permitted as a result of any such grant of a variance from height or area regulations. Furthermore, any such variance shall be granted only if in strict harmony with the spirit and intent of said height, area, off-street parking or sign regulations, and only in such manner as to grant relief without injury to the public health, safety and general welfare. They shall have no power to grant any other variances. Before granting any variance, the Zoning Commissioner shall require public notice to be given and shall hold a public hearing upon any application for a variance in the same manner as in the case of a petition for reclassification. Any order by the Zoning Commissioner or the County Board of Appeals granting a variance shall contain a finding of fact setting forth and specifying the reason or reasons for making such variance.”

The Petitioners have filed the supporting affidavits as required by Section 32-3-303 of the Baltimore County Code. Based upon the information available, there is no evidence in the file to indicate that the requested variance would adversely affect the health, safety or general welfare of the public and should therefore be granted. In the opinion of the Zoning Commissioner, the information, photographs, and affidavits submitted provide sufficient facts that comply with the requirements of Section 307.1 of the B.C.Z.R. Furthermore, strict compliance with the B.C.Z.R. would result in practical difficulty and/or unreasonable hardship upon the Petitioners.

Pursuant to the posting of the property and the provisions of both the Baltimore County Code and the Baltimore County Zoning Regulations, and for the reasons given above, I find that the requested variance should be GRANTED.

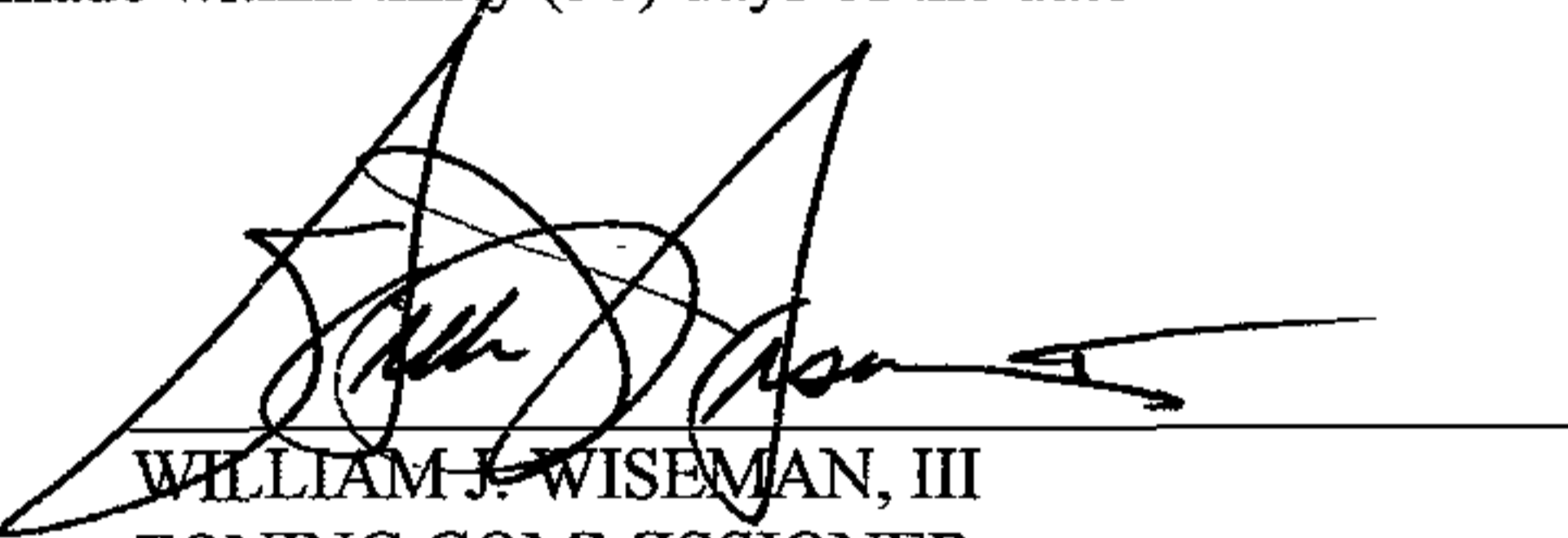
THEREFORE, IT IS ORDERED, this 23<sup>rd</sup> day of June, 2005, by this Zoning Commissioner, that the Petitioners’ request for administrative variance from Section 1B02.3.C.1 (Chart) of the Baltimore County Zoning Regulations (B.C.Z.R.), to permit a side yard setback of 8 ft. in lieu of the required 10 ft. to replace an existing screened porch with an enclosed addition,

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6/23/05  
By [Signature]

be and is hereby GRANTED, subject, however, to the following restrictions which are conditions precedent to the relief granted herein:

1. The Petitioners may apply for their building permit and be granted same upon receipt of this Order; however, Petitioners are hereby made aware that proceeding at this time is at their own risk until such time as the 30 day appellate process from this Order has expired. If, for whatever reason, this Order is reversed, the Petitioners would be required to return, and be responsible for returning, said property to its original condition;
2. The Petitioners shall comply with the ZAC comments submitted by the Office of Planning dated June 16, 2005, a copy of which is attached hereto and made a part hereof;
3. The Petitioners shall comply with the ZAC comments submitted by the Bureau of Development Plans Review dated June 10, 2005, a copy of which is attached hereto and made a part hereof
4. When applying for a building permit, the site plan field must reference this case and set forth and address the restrictions of this Order.

Any appeal of this decision must be made within thirty (30) days of the date of this Order.

  
WILLIAM J. WISEMAN, III  
ZONING COMMISSIONER  
FOR BALTIMORE COUNTY

WJW,III:raj

ORDER RECEIVED FOR FILING  
6/23/05  
raj

## Zoning Commissioner

Suite 405, County Courts Building  
401 Bosley Avenue  
Towson, Maryland 21204  
Tel: 410-887-3868 • Fax: 410-887-3468



## Baltimore County

*James T. Smith, Jr., County Executive*  
*William J. Wiseman III, Zoning Commissioner*

June 23, 2005

Mr. & Mrs. Timothy D. Norris  
631 Sussex Road  
Towson, Maryland 21286

Re: Petition for Administrative Variance  
Case No. 05-637-A  
Property: 631 Sussex Road

Dear Mr. & Mrs. Norris:

Enclosed please find the decision rendered in the above-captioned case. The petition for administrative variance has been granted in accordance with the enclosed Order.

In the event the decision rendered is unfavorable to any party, please be advised that any party may file an appeal within thirty (30) days from the date of the Order to the Department of Permits and Development Management. If you require additional information concerning filing an appeal, please feel free to contact our appeals clerk at 410-887-3391.

Very truly yours,

A handwritten signature in black ink, appearing to read "William J. Wiseman, III", written over a horizontal line.

William J. Wiseman, III  
Zoning Commissioner

WJW,III:raj  
Enclosure

Visit the County's Website at [www.baltimorecountyonline.info](http://www.baltimorecountyonline.info)





# Petition for Administrative Variance to the Zoning Commissioner of Baltimore County

for the property located at 631 SUSSEX RD.  
which is presently zoned RESIDENTIAL DR. S.S.

This Petition shall be filed with the Department of Permits and Development Management. The undersigned, legal owner(s) of the property situate in Baltimore County and which is described in the description and plat attached hereto and made a part hereof, hereby petition for a Variance from Section(s) 1 B OR. 3 C 1 (CHART) TO PERMIT

A SIDE YARD SETBACK OF 8 FT. IN LIEU OF THE REQUIRED 10 FT.

of the zoning regulations of Baltimore County, to the zoning law of Baltimore County, for the reasons indicated on the back of this petition form.

Property is to be posted and advertised as prescribed by the zoning regulations. I, or we, agree to pay expenses of above Variance, advertising, posting, etc. and further agree to and are to be bounded by the zoning regulations and restrictions of Baltimore County adopted pursuant to the zoning law for Baltimore County.

I/We do solemnly declare and affirm, under the penalties of perjury, that I/we are the legal owner(s) of the property which is the subject of this Petition.

### Contract Purchaser/Lessee:

Name - Type or Print \_\_\_\_\_  
Signature \_\_\_\_\_  
Address \_\_\_\_\_ Telephone No. \_\_\_\_\_  
City \_\_\_\_\_ State \_\_\_\_\_ Zip Code \_\_\_\_\_

### Attorney For Petitioner:

Name - Type or Print \_\_\_\_\_  
Signature \_\_\_\_\_

Company \_\_\_\_\_  
Address \_\_\_\_\_ Telephone No. \_\_\_\_\_  
City \_\_\_\_\_ State \_\_\_\_\_ Zip Code \_\_\_\_\_

### Legal Owner(s):

TIMOTHY D. NORRIS <sup>HM 4108289492</sup>  
<sup>WK 4105835989</sup>

[Signature]  
Signature  
MEGAN M. NORRIS

Name - Type or Print \_\_\_\_\_  
Signature Megan M. Norris  
631 SUSSEX RD. <sup>410 828 9492 HM</sup>  
Address <sup>410 274 2631 MOB</sup>  
TOWSON MD. 21286  
City State Zip Code

### Representative to be Contacted:

Name \_\_\_\_\_  
Address \_\_\_\_\_ Telephone No. \_\_\_\_\_  
City \_\_\_\_\_ State \_\_\_\_\_ Zip Code \_\_\_\_\_

A Public Hearing having been formally demanded and/or found to be required, it is ordered by the Zoning Commissioner of Baltimore County, this \_\_\_\_\_ day of \_\_\_\_\_ that the subject matter of this petition be set for a public hearing, advertised, as required by the zoning regulations of Baltimore County and that the property be reposted.

\_\_\_\_\_  
Zoning Commissioner of Baltimore County

CASE NO. 05-637-A

Reviewed By [Signature] Date 05-26-05

Estimated Posting Date 06-05-05

ORDER RECEIVED FOR FILING  
6/23/05  
[Signature]

# Affidavit in Support of Administrative Variance

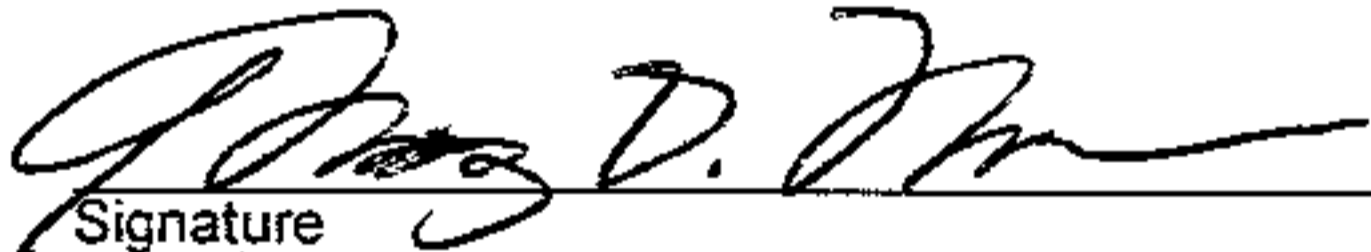
The undersigned hereby affirms under the penalties of perjury to the Zoning Commissioner of Baltimore County, as follows: That the information herein given is within the personal knowledge of the Affiant(s) and that Affiant(s) is/are competent to testify thereto in the event that a public hearing is scheduled in the future with regard thereto.

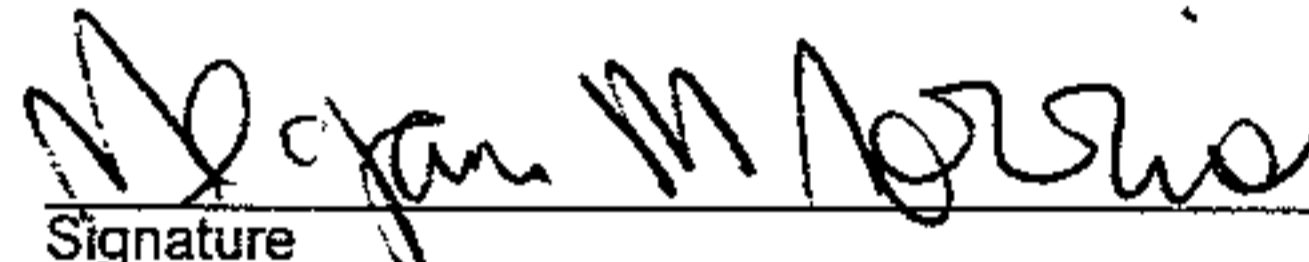
That the Affiant(s) does/do presently reside at 631 SUSSEX RD  
Address  
TOWSON MD. 21286  
City State Zip Code

That based upon personal knowledge, the following are the facts upon which I/we base the request for an Administrative Variance at the above address (indicate hardship or practical difficulty):

1. HOME OWNER DESIRES TO DEMOLISH AN EXISTING SCREENED PORCH AND REPLACE WITH AN ENCLOSED ADDITION ON THE EXISTING FOUNDATION. Layout of house requires addition to be put on this side
2. NEW ADDITION WILL BE THE SAME SIZE AS EXISTING SCREENED PORCH
3. EXISTING SCREENED PORCH HAS WATER AND TERMITE DAMAGED
4. EXISTING SCREENED PORCH IS AESTHETICALLY UNAPPEALING  
*Drainage in back yard prevents addition being put there*
5. NEW ADDITION WILL IMPROVE HOME APPEARANCE
6. NEW ADDITION WILL IMPROVE SAFETY OF LIVING AREA

That the Affiant(s) acknowledge(s) that if a formal demand is filed, Affiant(s) will be required to pay a reposting and advertising fee and may be required to provide additional information.

  
Signature  
TIMOTHY D. NORRIS  
Name - Type or Print


  
Signature  
MEGAN M. NORRIS  
Name - Type or Print

STATE OF MARYLAND, COUNTY OF BALTIMORE, to wit:

I HEREBY CERTIFY, this 26 day of May, 2005, before me, a Notary Public of the State of Maryland, in and for the County aforesaid, personally appeared

TIMOTHY D NORRIS and MEGAN M. NORRIS  
the Affiant(s) herein, personally known or satisfactorily identified to me as such Affiant(s).

AS WITNESS my hand and Notarial Seal

  
Notary Public ALEXANDRA G. B. ADWIN  
My Commission Expires 12/26/05

# Affidavit in Support of Administrative Variance


The undersigned hereby affirms under the penalties of perjury to the Zoning Commissioner of Baltimore County, as follows: That the information herein given is within the personal knowledge of the Affiant(s) and that Affiant(s) is/are competent to testify thereto in the event that a public hearing is scheduled in the future with regard thereto.

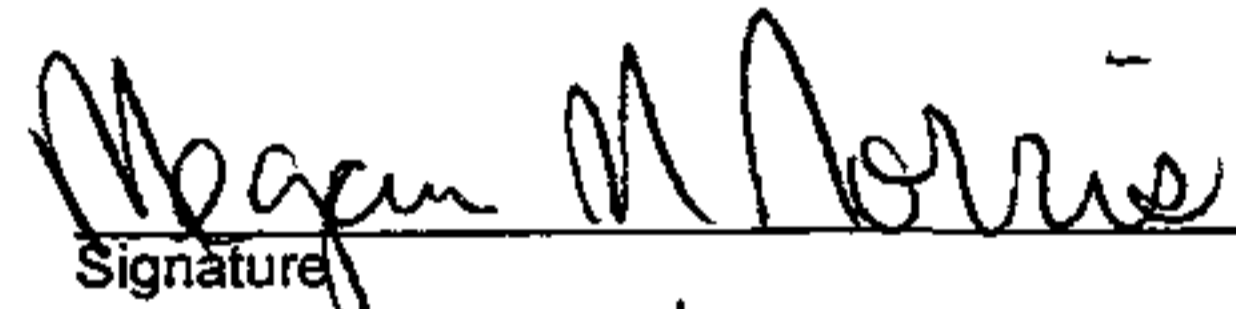
That the Affiant(s) does/do presently reside at 631 Sussex Rd  
Address  
Towson MD 21286  
City State Zip Code

That based upon personal knowledge, the following are the facts upon which I/we base the request for an Administrative Variance at the above address (indicate hardship or practical difficulty):

- ① Home owner desires to demolish an existing screened porch and replace with an enclosed addition on the existing foundation. Layout of house requires addition to be put on this side
- ② New addition will be the same size as existing screened porch
- ③ Existing screened porch has water and termite damage. Drainage in back yard prevents addition being built there
- ④ Existing screened porch is aesthetically unappealing
- ⑤ New addition will improve home appearance
- ⑥ New addition will improve safety of living area

That the Affiant(s) acknowledge(s) that if a formal demand is filed, Affiant(s) will be required to pay a reposting and advertising fee and may be required to provide additional information.

  
Signature  
Timothy D Norris  
Name - Type or Print


  
Signature  
Megan M Norris  
Name - Type or Print

STATE OF MARYLAND, COUNTY OF BALTIMORE, to wit:

I HEREBY CERTIFY, this 26 day of May, 2005, before me, a Notary Public of the State of Maryland, in and for the County aforesaid, personally appeared

TIMOTHY D. NORRIS & MEGAN M. NORRIS  
the Affiant(s) herein, personally known or satisfactorily identified to me as such Affiant(s).

AS WITNESS my hand and Notarial Seal

  
Notary Public ALEXANDRA C. BROWN  
My Commission Expires 12/26/05



# Petition for Administrative Variance to the Zoning Commissioner of Baltimore County

for the property located at 631 Sussex Rd  
which is presently zoned Residential DR-5.5

This Petition shall be filed with the Department of Permits and Development Management. The undersigned, legal owner(s) of the property situate in Baltimore County and which is described in the description and plat attached hereto and made a part hereof, hereby petition for a Variance from Section(s) § 1302.301 (CUTBACK) to PERMIT.

A SIDE YARD SETBACK OF 8 FT. IN LIEU OF THE REQUIRED 10 FT.

of the zoning regulations of Baltimore County, to the zoning law of Baltimore County, for the reasons indicated on the back of this petition form.

Property is to be posted and advertised as prescribed by the zoning regulations. I, or we, agree to pay expenses of above Variance, advertising, posting, etc. and further agree to and are to be bounded by the zoning regulations and restrictions of Baltimore County adopted pursuant to the zoning law for Baltimore County.

I/We do solemnly declare and affirm, under the penalties of perjury, that I/we are the legal owner(s) of the property which is the subject of this Petition.

### Contract Purchaser/Lessee:

Name - Type or Print  
Signature  
Address Telephone No.  
City State Zip Code

### Attorney For Petitioner:

Name - Type or Print  
Signature  
Company  
Address Telephone No.  
City State Zip Code

### Legal Owner(s):

Timothy D Norris HM 4108289492  
Name - Type or Print SWK 4105835989  
[Signature]  
Signature  
Megan M Norris  
Name - Type or Print  
[Signature]  
Signature HM 410-828-9492  
631 Sussex Rd cel 410 274-2631  
Address Telephone No  
Towson MD 21286  
City State Zip Code

### Representative to be Contacted:

Name  
Address Telephone No.  
City State Zip Code

A Public Hearing having been formally demanded and/or found to be required, it is ordered by the Zoning Commissioner of Baltimore County, this \_\_\_ day of \_\_\_\_\_ that the subject matter of this petition be set for a public hearing, advertised, as required by the zoning regulations of Baltimore County and that the property be reposted.

Zoning Commissioner of Baltimore County

CASE NO. 05-637-A

Reviewed By [Signature] Date 05-26-06

Estimated Posting Date 06-05-05



## Zoning Description

Zoning Description for 631 Sussex Road, Towson, MD. 21286. Beginning at a point on the south side of Sussex Road which is 24 ½ feet of right-of-way width wide at the distance of 197 ½ feet east of the centerline of the nearest improved intersecting street Mitten Lane which is 17 feet wide. Being Lot # 173, Block 2, Section 2 in the subdivision of Wiltondale as recorded in Baltimore County Plat Book # 14, Folio # 92, containing 8192 square feet of acres. Also known as 631 Sussex Road and located in the 9<sup>th</sup> Election District, 5<sup>th</sup> Councilmanic District.

OSG 37-A

BALTIMORE COUNTY, MARYLAND  
OFFICE OF BUDGET & FINANCE  
MISCELLANEOUS RECEIPT

056 57 145000  
No. 145000

DATE

03/20/05

ACCOUNT

RECEIVED

AMOUNT

\$ 62.00

RECEIVED FROM:

Trustees of Mecan Dennis

FOR:

Eds. John (Dennis)  
631 Sussex Rd.

DISTRIBUTION

WHITE - CASHIER

PINK - AGENCY

YELLOW - CUSTOMER

PAID RECEIPT

DATE

AMOUNT

BY

FOR

RECEIVED

AMOUNT

BY

FOR

CASHIER'S VALIDATION

CERTIFICATE OF POSTING

RE:Case No. 05-437-A

Petitioner/Developer: TIMOTHY & MEGAN NOORS

Date of Closing/Hearing: 6/20/05

Baltimore County Department of  
Permits and Development Management  
County Office Building, Room 111  
111 West Chesapeake Avenue

Attention:

Ladies and Gentlemen:

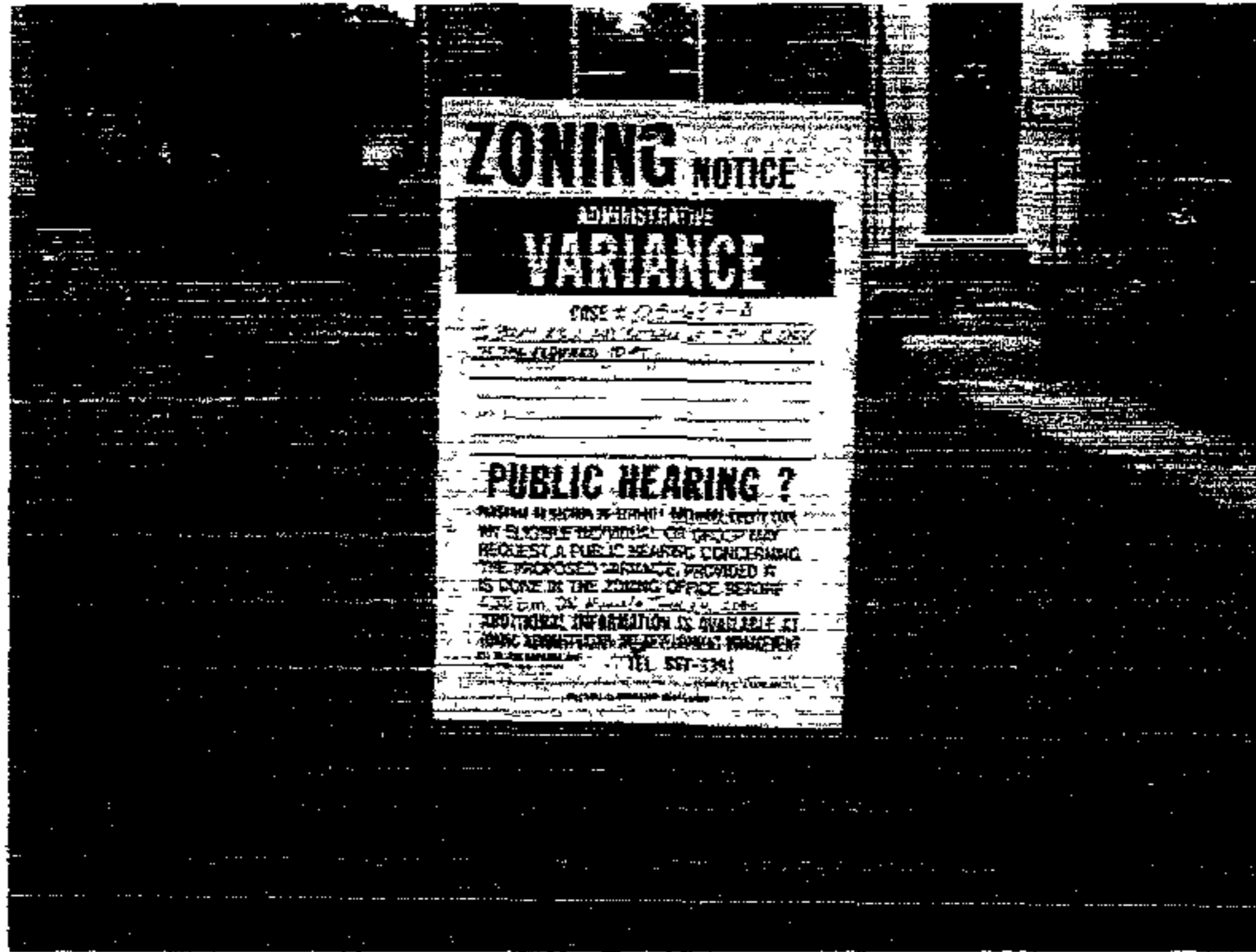
This letter is to certify under the penalties of perjury that the necessary  
sign(s) required by law were posted conspicuously on the property  
at 631 SUSSEX ROAD

This sign(s) were posted on June 4, 2005  
Month, Day, Year

Sincerely,

Martin Ogle 6/4/05  
Sign Poster and Date  
Martin Ogle

5016 Castlestone Drive  
Baltimore Maryland 21237  
(443-629-3411)



*mya/Dgl 6/4/05*

DEPARTMENT OF PERMITS AND DEVELOPMENT MANAGEMENT  
ZONING REVIEW

ADVERTISING REQUIREMENTS AND PROCEDURES FOR ZONING HEARINGS

The Baltimore County Zoning Regulations (BCZR) require that notice be given to the general public/neighbor property owners relative to property which is the subject of an upcoming zoning hearing. For those petitions which require a public hearing, this notice is accomplished by posting a sign on the property (responsibility of the petitioner) and placement of a notice in a newspaper of general circulation in the County, both at least fifteen (15) days before the hearing.

Zoning Review will ensure that the legal requirements for advertising are satisfied. However, the petitioner is responsible for the costs associated with these requirements. The newspaper will bill the person listed below for the advertising. This advertising is due upon receipt and should be remitted directly to the newspaper.

**OPINIONS MAY NOT BE ISSUED UNTIL ALL ADVERTISING COSTS ARE PAID.**

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**For Newspaper Advertising:**

Item Number or Case Number: 05-637-A

Petitioner: TIMOTHY + MEGAN NORRIS

Address or Location: 631 SUSSEX RD TOWSON MD 21286

PLEASE FORWARD ADVERTISING BILL TO:

Name: TIMOTHY NORRIS

Address: 631 SUSSEX RD  
TOWSON MD 21286

Telephone Number: 410 828-9492

Revised 2/20/98 - SCJ

05-637-A

**ADMINISTRATIVE VARIANCE INFORMATION SHEET AND DATES**

Case Number 05- 637 -A Address 631 Sussex Rd.

Contact Person: Sarah Alexander Phone Number: 410-887-3391  
Planner, Please Print Your Name

Filing Date: 05-26-05 Posting Date: 06-05-05 Closing Date: 06-20-05

Any contact made with this office regarding the status of the administrative variance should be through the contact person (planner) using the case number.

- POSTING/COST:** The petitioner must use one of the sign posters on the approved list (on the reverse side of this form) and the petitioner is responsible for all printing/posting costs. Any reposting must be done only by one of the sign posters on the approved list and the petitioner is again responsible for all associated costs. The zoning notice sign must be visible on the property on or before the posting date noted above. It should remain there through the closing date.
- DEADLINE:** The closing date is the deadline for an occupant or owner within 1,000 feet to file a formal request for a public hearing. Please understand that even if there is no formal request for a public hearing, the process is not complete on the closing date.
- ORDER:** After the closing date, the file will be reviewed by the zoning or deputy zoning commissioner. He may: (a) grant the requested relief; (b) deny the requested relief; or (c) order that the matter be set in for a public hearing. You will receive written notification (typically within 7 to 10 days of the closing date) as to whether the petition has been granted, denied, or will go to public hearing. The order will be mailed to you by First Class mail.
- POSSIBLE PUBLIC HEARING AND REPOSTING:** In cases that must go to a public hearing (whether due to a neighbor's formal request or by order of the zoning or deputy zoning commissioner), notification will be forwarded to you. The sign on the property must be changed giving notice of the hearing date, time and location. As when the sign was originally posted, certification of this change and a photograph of the altered sign must be forwarded to this office.

(Detach Along Dotted Line)

**Petitioner: This Part of the Form is for the Sign Poster Only**

**USE THE ADMINISTRATIVE VARIANCE SIGN FORMAT**

Case Number 05- 637 -A Address 631 SUSSEX RD.  
Petitioner's Name THOMAS PEGAN NORRIS Telephone 410-828-9497  
Posting Date: 06-05-05 Closing Date: 06-20-05  
Wording for Sign: To Permit A SIDE YARD SETBACK OF 7 FT. IN  
VIEW OF THE REQUIRED 10 FT.

**Department of Permits and  
Development Management**

Development Processing  
County Office Building  
111 W Chesapeake Avenue  
Towson, Maryland 21204



**Baltimore County**

*James T. Smith, Jr., County Executive  
Timothy M. Kotroco, Director*

June 20, 2005

Timothy D. Norris  
Megan M. Norris  
631 Sussex Road  
Towson, Maryland 21286

Dear Mr. and Mrs. Norris:

RE: Case Number: 05-637-A, 631 Sussex Road

The above referenced petition was accepted for processing by the Bureau of Zoning Review, Department of Permits and Development Management (PDM) on May 26, 2005.

The Zoning Advisory Committee (ZAC), which consists of representatives from several approval agencies, has reviewed the plans that were submitted with your petition. All comments submitted thus far from the members of the ZAC are attached. These comments are not intended to indicate the appropriateness of the zoning action requested, but to ensure that all parties (zoning commissioner, attorney, petitioner, etc.) are made aware of plans or problems with regard to the proposed improvements that may have a bearing on this case. All comments will be placed in the permanent case file.

If you need further information or have any questions, please do not hesitate to contact the commenting agency.

Very truly yours,

A handwritten signature in black ink that reads "W. Carl Richards, Jr.".

W. Carl Richards, Jr.  
Supervisor, Zoning Review

WCR: clb

Enclosures

c: People's Counsel

Visit the County's Website at [www.baltimorecountyonline.info](http://www.baltimorecountyonline.info)



June 6, 2005

County Office Building, Room 111  
Mail Stop #1105  
111 West Chesapeake Avenue  
Towson, Maryland 21204

ATTENTION: Zoning Review Planners

Distribution Meeting of: June 13, 2005

Item No.,: 634, 635, 636, 637, 640, 642

Pursuant to your request, this Office has reviewed the referenced plan(s) and the comments below are applicable and required to be corrected or incorporated into the final plans for the property.

The Fire Marshal's Office has no comments at this time.

Acting Lieutenant William F. Connolly, Jr.  
Lieutenant Franklin J. Cook  
Fire Marshal's Office  
(O) 410-887-4881 (C) 443-829-2946  
MS-1102F

cc: File



**BALTIMORE COUNTY, MARYLAND**

**INTEROFFICE CORRESPONDENCE**

**TO:** Timothy M. Kotroco, Director  
Department of Permits & Development  
Management

**DATE:** June 10, 2005

**FROM:** Dennis A. Kennedy, Acting Supervisor  
Bureau of Development Plans Review

**SUBJECT:** Zoning Advisory Committee Meeting  
For June 20, 2005  
Item No. 637

The Bureau of Development Plans Review has reviewed the subject zoning item and we have the following comment(s).

The minimum right-of-way for all public roads in Baltimore County is 40-feet. Setbacks shall be modified accordingly.

DAK:CEN:clw  
cc: File  
ZAC-ITEM NO637-06102005.doc

BALTIMORE COUNTY, MARYLAND

INTER-OFFICE CORRESPONDENCE

TO: Timothy M. Kotroco, Director  
Department of Permits and  
Development Management

DATE: June 16, 2005

FROM: Arnold F. 'Pat' Keller, III  
Director, Office of Planning

RECEIVED

JUN 20 2005

SUBJECT: 631 Sussex Road

INFORMATION:

ZONING COMMISSIONER

Item Number: 5-637

Petitioner: Timothy Norris

Zoning: DR 5.5

Requested Action: Administrative Variance

SUMMARY OF RECOMMENDATIONS:

The Office of Planning does not oppose the petitioner's request to build an addition with a side yard setback of 7 feet in lieu of the minimum required 10 feet provided the following conditions are met:

1. Building materials shall be consistent with the building materials of the existing single-family dwelling.
2. Architectural elevations (all sides) must be submitted to the Office of Planning for review and approval prior to the issuance of a building permit.

For further information concerning the matters stated here in, please contact Kevin Gambrell at 410-887-3480.

Prepared by: *Curtis Murray*

Division Chief: *Tom Terhune*

AFK/LL: CM

FILED RECEIVED FOR FILING  
6/23/05  
By *[Signature]*



Robert L. Ehrlich, Jr., *Governor*  
Michael S. Steele, *Lt. Governor*

Robert L. Flanagan, *Secretary*  
Neil J. Pedersen, *Administrator*

Maryland Department of Transportation

Date: 6.7.05

Ms. Kristen Matthews  
Baltimore County Office of  
Permits and Development Management  
County Office Building, Room 109  
Towson, Maryland 21204

RE: Baltimore County  
Item No. 637 JRA

Dear Ms. Matthews:

This office has reviewed the referenced item and we have no objection to approval as it does not access a State roadway and is not affected by any State Highway Administration projects.

Should you have any questions regarding this matter, please contact Larry Gredlein at 410-545-5606 or by E-mail at (lgredlein@sha.state.md.us).

Very truly yours,

Steven D. Foster, Chief  
Engineering Access Permits Division

May 22, 2005

To Whom It May Concern,

Tim and Megan Norris have discussed with us their plans to enclose their screened porch. We feel it will increase the value of the home and beautify the street appeal. We are pleased with their plans.

Ben & Brub

629 SUSSEX RD

OS-637-A

# PLAT TO ACCOMPANY PETITION FOR ZONING VARIANCE SPECIAL HEARING

PROPERTY ADDRESS 631 SUSSEX ROAD SEE PAGES 5 & 6 OF THE CHECKLIST FOR ADDITIONAL REQUIRED INFORMATION

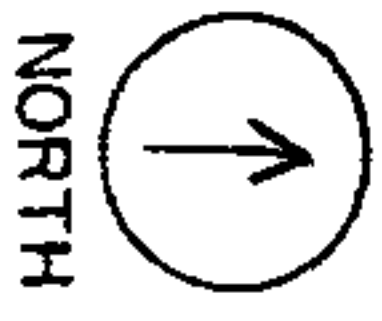
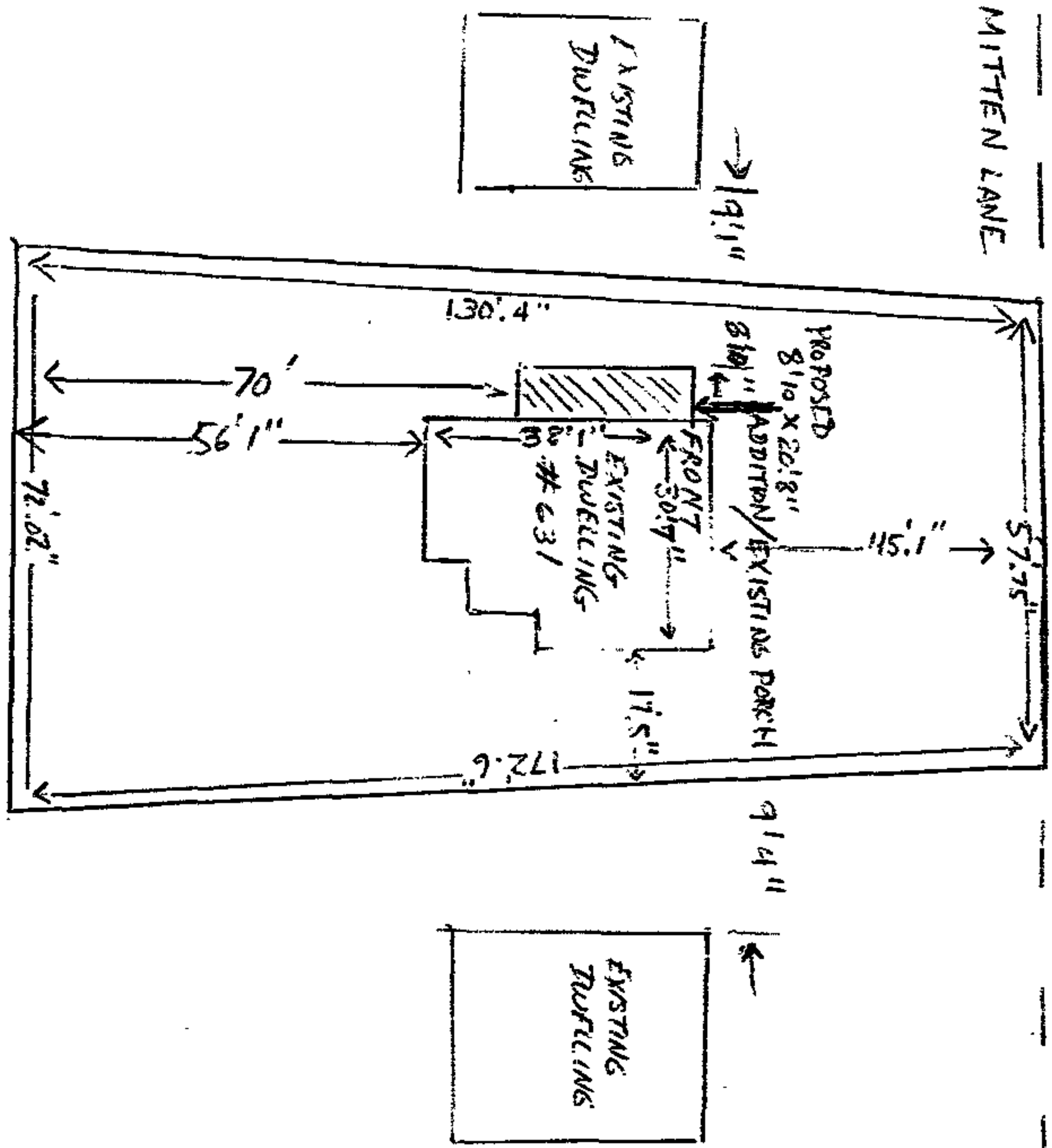
SUBDIVISION NAME WILTONDALE

PLAT BOOK # 4 FOLIO # 22 LOT # 173 SECTION # 2

OWNER TIMOTHY AND MEGAN NORRIS

SUSSEX ROAD 24' 6" PAVING

1/2 MITTEN LANE

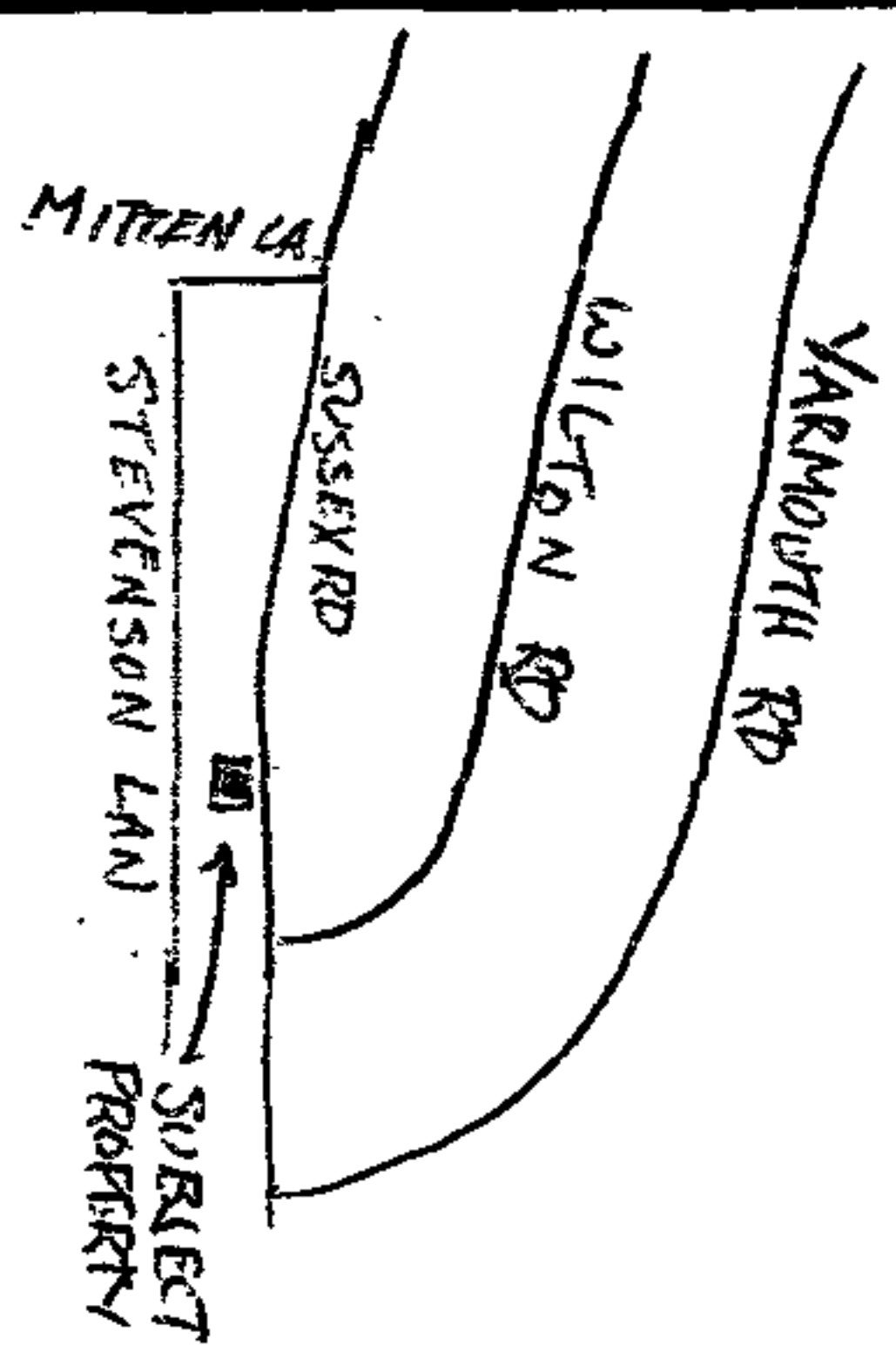


PREPARED BY TIM NORRIS

*Red Q #1*

SCALE OF DRAWING: 1" = 30'

12 copies



VICINITY MAP  
SCALE: 1" = 1000'

### LOCATION INFORMATION

ELECTION DISTRICT 9th

COUNCILMANIC DISTRICT 5th

1" = 200' SCALE MAP # 070-A-3

ZONING DR S.5

LOT SIZE .195 ACRES 8192 SQUARE FEET

SEWER  PUBLIC  PRIVATE

WATER

CHESAPEAKE BAY CRITICAL AREA

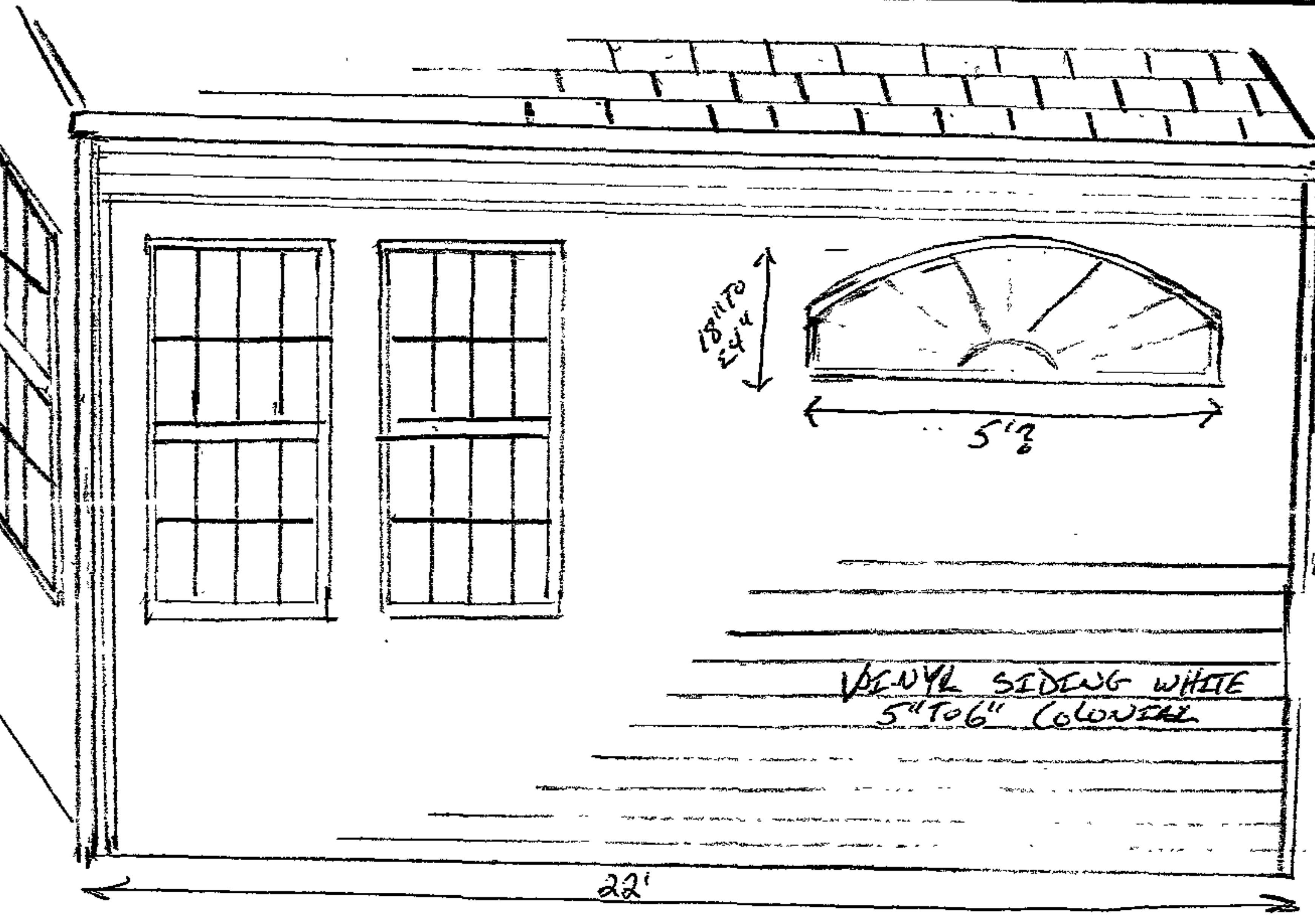
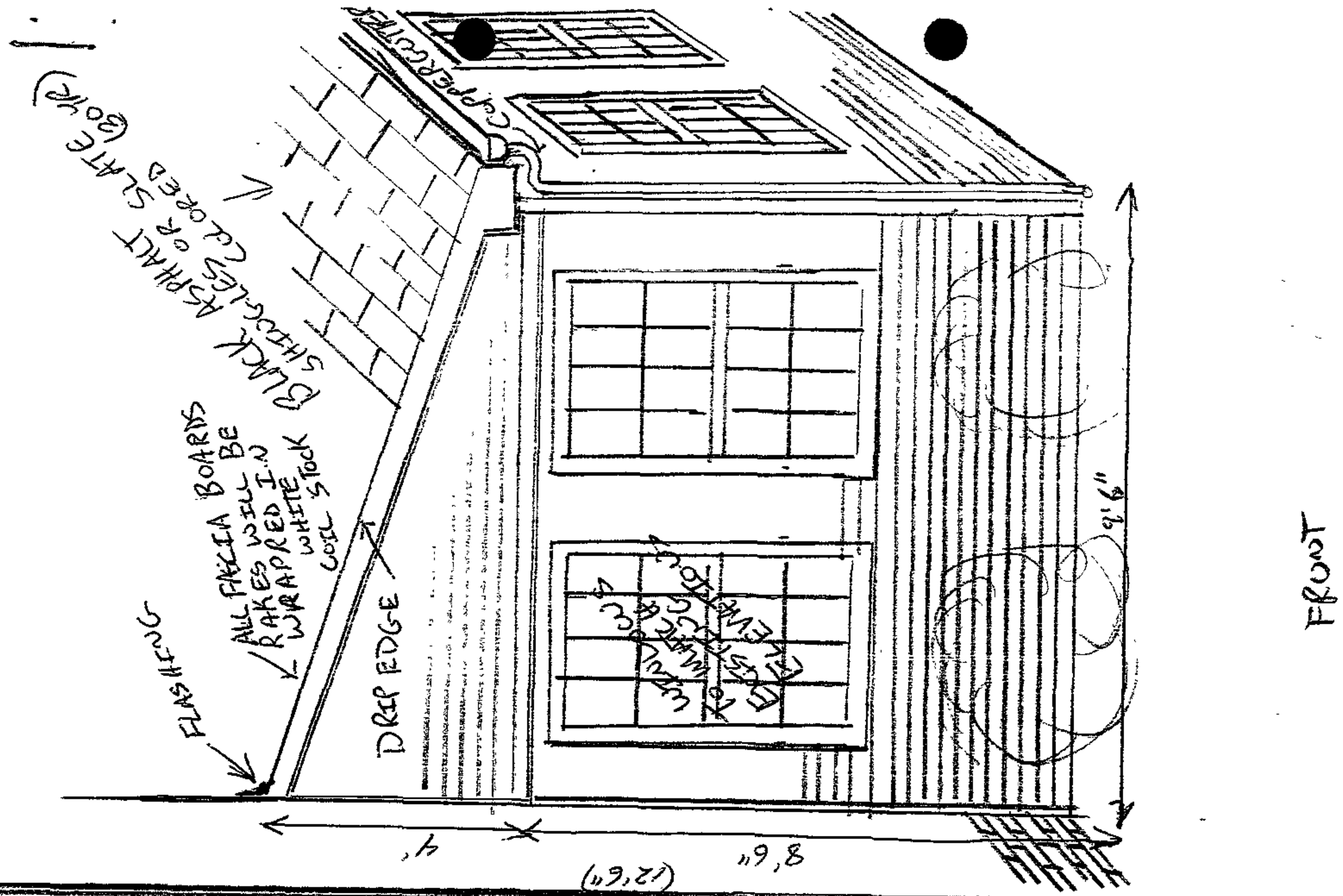
100 YEAR FLOOD PLAIN

HISTORIC PROPERTY/BUILDING

PRIOR ZONING HEARING None

ZONING OFFICE USE ONLY

REVIEWED BY STJ ITEM # 05637-A CASE #



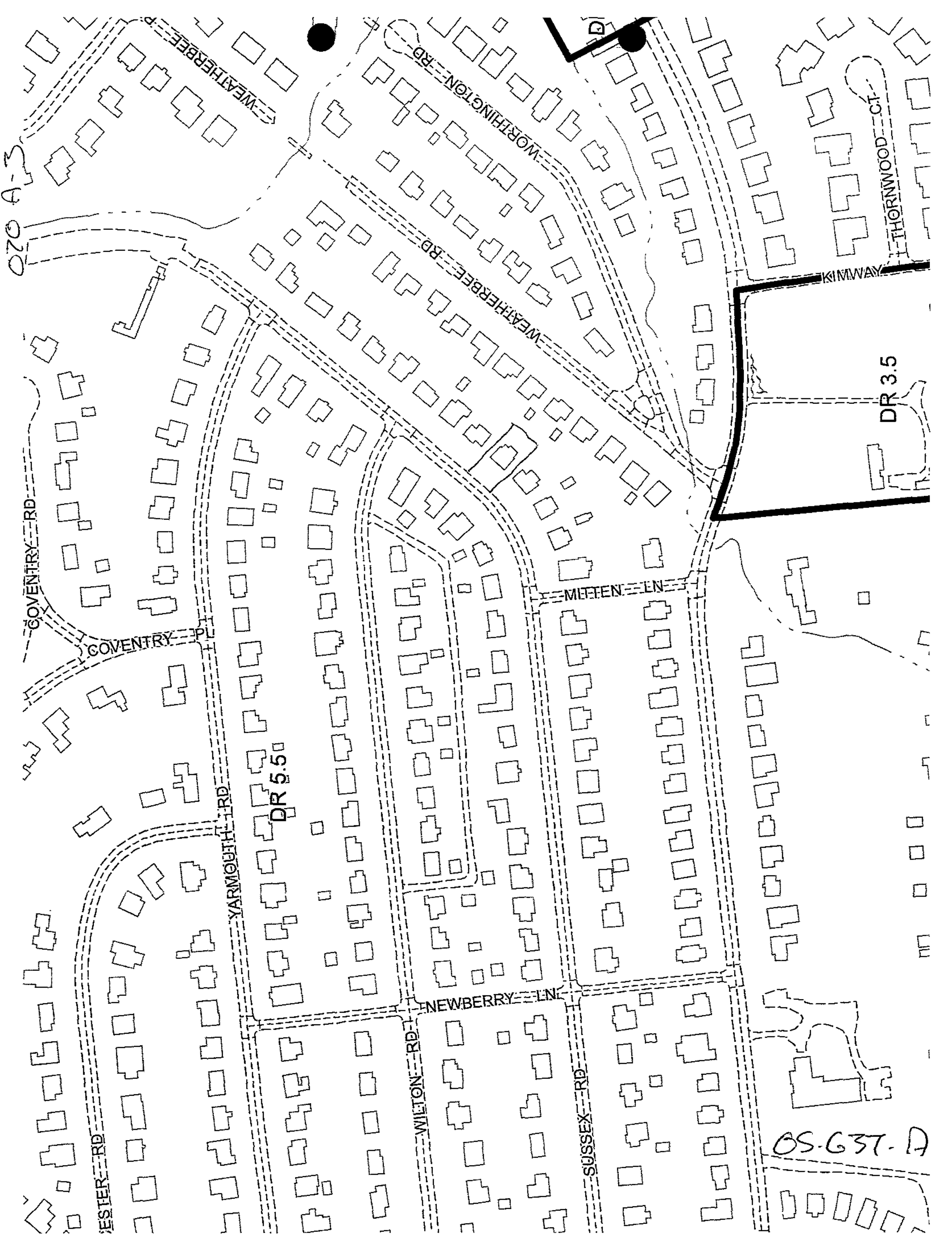
- \* TRIM TO MATCH
- \* 1/2" ROCK
- \* 2x4 FRAMING WALLS
- \* 2x6 FRAMING FLOOR
- \* R19 INSULATION
- \* HARD WOOD FLOORS
- \* RECESS LIGHTS
- (FRENCH DOOR IN SWING + SCREEN BACK OF HOUSE

DEMO OF EXISTING SCREEN PORCH

ALL NEW CONSTRUCTION TO MATCH SLAB + ELEVATION

OSG37-A

ALL ? CALL ROB 410-456-1229



020 A-3



COVENTRY RD

COVENTRY PL

YARMOUTH RD

DR 5.5

WILTON RD

NEWBERRY LN

SUSSEX RD

MILFEN LN

WEATHERBEE RD

WORTHINGTON RD

KIMWAY

DR 3.5

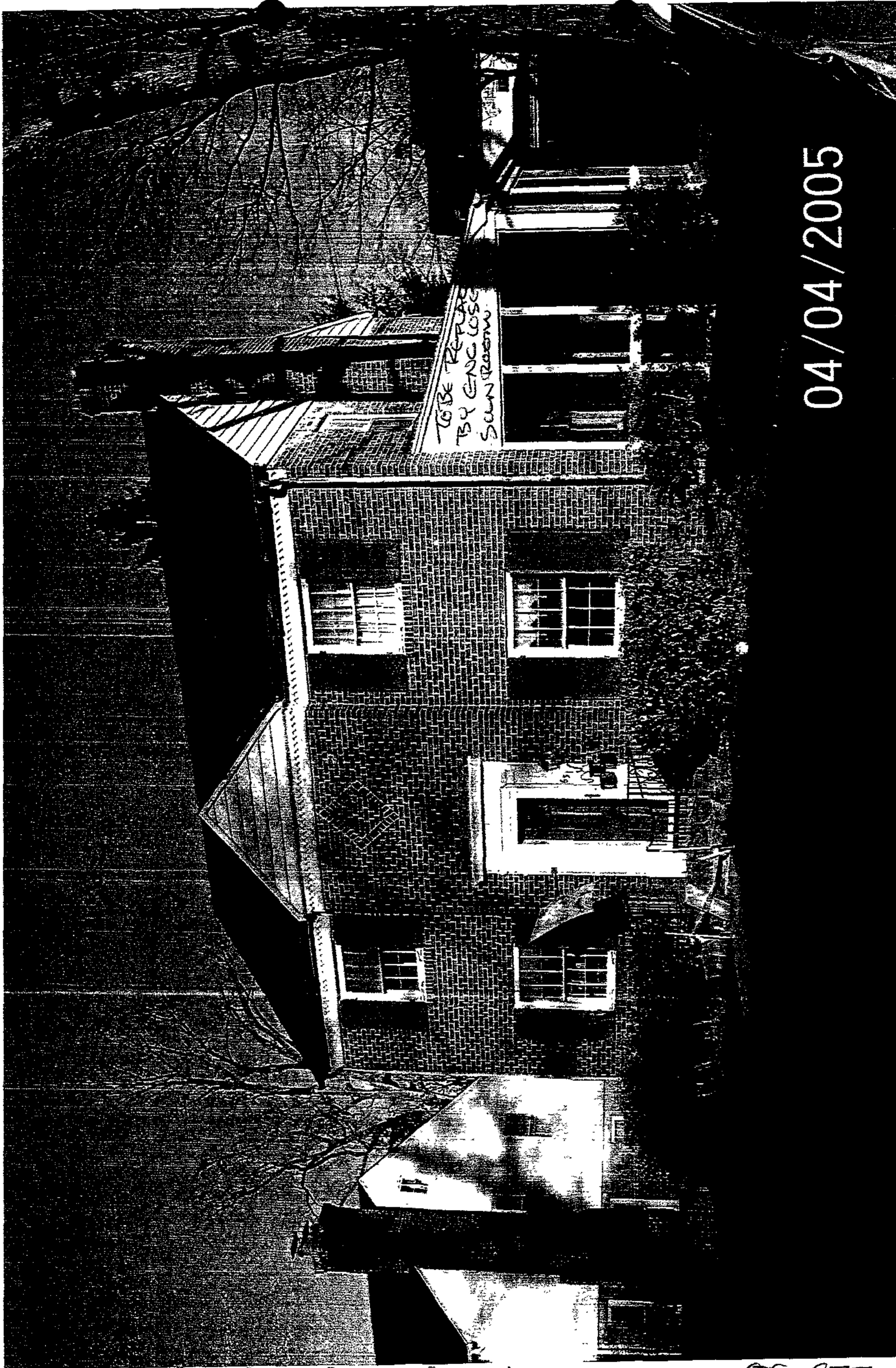
THORNWOOD CT

OS-637-A



OS: 637.7





04/04/2005

A-250-50