USE PERMIT



BALTIMORE COUNTY, MARYLAND

INTER-OFFICE CORRESPONDENCE

TO:

Jennifer Nugent

Department of Planning

DATE: April 16, 2015

FROM:

Troy Leftwich

Department of Planning

SUBJECT: 3525 Essex Rd

INFORMATION:

Address: 3525 Essex Rd, 21207

Petitioner:

Timothy Ringgold

Property Size: 6,937sq. ft Zoning:

DR 5.5

SUMMARY OF RECOMMENDATIONS:

The Department of Planning does not object to a four bed Assisted Living Facility (ALF) at 3525 Essex Rd, 21207. Planning does recommend the parking spaces and driveway be paved to clearly allow for adequate accessibility.

Prepared By:	Fres hottel	6
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Section Chief: _ AFK/II:TI		

INTER-OFFICE CORRESPONDENCE RECOMMENDATION FORM

4/24/15

Revised 2/17/11

TO:	Director, Office of Planning Attention: ALF REVIEWER County Courts Building, Room 406 401 Bosley Avenue Towson, MD 21204 M.S. 3402	ALF Address 3525 Essex Rd, 218-07 Permit No. (if required) B
FROM:	Arnold E. Jablon, Director	RECEIVÉD
	Department of Permits, Approvals and Inspections M.S. 1105	APR - 9 2015
RE:	Assisted Living Facility I of H (4 BEDS MAX	DEPARTMENT OF PLANNING
This offic	e is requesting recommendations and comments from the Office	of Planning and prior to this office's approval of a building/use permit.
MINIMU	M APPLICANT SUPPLIED COMPATABILITY INFORMA	ATION (As Required under A and B below):
Α.	Print Name of Applicant Ringgold Add	H10-937-8093 dress Telephone Number Email Address
Ÿ	Lot Address 3525 ESSEX Rd 21207 E	Election District 2 Councilmanic District Square Feet of Lot
Lot Loca	ation: NES W/side/corner of ESSex Road (street)	feet from N EGW corner of MARSTON ROAD (street)
Land Ov	vner: Timothy Ringgold	10 Digit Tax Account Number () 21 22009 40
Address	: 9020 Amber Oaks Way, 5	21117 (410) 937-8093 Aringgold 8528@
	, .	Telephone Number Email Address QM autompatibility and/or appearance review by the Office of Planning
B.	CANT MUST PROVIDE 1 through 6	Planner to confirm information acceptance by marking X below: YES NO
1. This R	ecommendation Form (3 copies)	
2. Permit	Application (If availabl	
3. Site PI Propert	an; y (3 copies); including lot size and square feet of buildings, parking and oper	en space – 10% lot area
	ent of Compliance with Checklist Note 5.A	
4. Buildir Zoning	ng Elevation Drawings (these <u>may be waived</u> if note 5.A. from g Use Permit Checklist can be stated on the plans)	n the
Adjoin	graphs (please label all photos clearly) ing Buildings, the Proposed Building,	
	Zoning Classification: Residential	Accepted for filling by A. Tsu 4-8-45
-	TO BE FILLED IN BY THE	E OFFICE OF PLANNING ONLY!
		. Gride of regulation of the
RECOMM	ENDATIONS / COMMENTS:	
	Approval Disapproval Che	required modifications of the application to conform with the following recommendations:
Signed by:	Oeik let	Date: 41715

OFFIC	MORE CO E OF BUD LLANEOU	GET AND	FINANC	E	Sub Rev/	No.	,,1	23592 P/15	FAID RECEIPT BUSINESS ACTUAL TIME ORN 4/08/2015 4/08/2015 11:25:24 5 REG WS05 WALKIN RB05 LRB > RECEIPT N 750298 4/08/2015 ORN
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ZONING USE PERMIT CHECKLIST ASSISTED LIVING FACILITY I (1 – 7 beds) or II (8-15 beds)

Pursuant to Bills 19-04 & 32-06

The zoning regulations regarding assisted living facilities (ALF's) were changed by the County Council in Bill No. 19-04, effective 5/29/04 and Bill 32-06, effective 5/18/06. This checklist is intended to inform the public of these standards. One of several changes is the new requirement for small scale ALF's for 1-3 residents which were formerly exempted, that now have to file for a zoning use permit as was previously required only for 4-15 resident facilities. However, if you can clearly document to this office that your facility was licensed and legally operating for care of a certain set number of persons prior to the above referenced bill date, an ALF use permit may be issued at the discretion of the Zoning Review Office for continuance of your use for the previously licensed number of persons without a full use permit review as stipulated in this checklist. This is done by an individual property use review for each site for which such documentation is presented. Prior to applying for this Use Permit, contact the Baltimore County Department of Aging for related information. Fees and Plan/Checklist changes are subject to change without advance notice. Sealed plans may be required.

THESE CHECKLIST REQUIREMENTS MUST BE FOLLOWED IN ACCURATE DETAIL FOR FILING ACCEPTANCE

Three (3) use permit plans, per this checklist and sample plan sheet; one Planning Office compatibility/appearance review package (see Recommendation Form), and \$60.00 are required for filing the application. Due to the necessity of a detailed review of the materials, you must contact 410-887-3391 for a filing appointment for this use permit.

Provide the following information on an engineer scaled drawing at a 1"=50' or larger scale.

1. Owner's name, and if the applicant is not the owner, the applicate's name, date, address, daytime telephone number with Email address, and the address of the property under this use permit review.

2. <u>Title</u>: Use permit plan for Assisted Living Facility (ALF I or II). Street vicinity map with site indicated, north arrow, scale of drawing (must be at an engineer's scale and legible), election district, property outline, and dimensions in feet, the square footage of the lot, and the current zoning of the property per the 1"=200' scale official zoning map.

3. Location on the property, use and the dimensioned footprint of the ground floor area and gross floor area (all floors) of each structure on the lot in square feet. Show and label a minimum of 10% of the lot as "open space". Show the method of calculation; Lot sq ft. x .10=_____ sq ft open space.

4. A. Number of beds to be approved with parking calculations indicating 1 parking space for each 3 beds (round-up all numbers). Note that all parking and maneuvering will be paved with a durable, dustless surface (such as asphalt or concrete) and will be permanently striped. Indicate the location and dimension of all parking and maneuvering areas. Each parking space must be 8-1/2 feet x 18 feet, which must be shown and dimensioned.

B. <u>Parking spaces</u> must be shown to comply with the following: <u>10 feet from all lot lines</u> other than an alley that does not abut the front or rear yard of a residentially used property. <u>All parking and delivery areas must be in the side or rear yard only (behind the front wall of the dwelling).</u> Contact the zoning office for questions. THIS STANDARD MUST BE CLEARLY SHOWN. PUBLIC HEARINGS ARE REQUIRED FOR ANY CONFLICTS.

- 5. A. Note on the plan: "This building has **not** been originally constructed to accommodate elderly housing or an assisted living facility. The building has **not** been constructed in the past 5 years. **No** reconstruction, relocation, (exterior) changes or additions (of 25% or more based on the ground floor area as of 5 years before the date of this application) to the exterior of the building have occurred. **No** additions are proposed to exceed this limit for 5 years from the date of this application.
- B. Where compliance with note 5.A. cannot be stated, the use permit application <u>may</u> not be accepted for filing or a public hearing may be required. The zoning office should be contacted for further information.
- 6. <u>For more than four beds</u> density/area calculations must be shown on plan based on the zones minimum lot area requirements for each density or dwelling unit used. See chart at bottom of this page.

7. Class II ALF's must be shown to be located on a prinicpal arterial street on the plan.

- 8. Note on the plan that any proposed signs will comply with Section 450 (BCZR) and all zoning sign policies or a zoning variance is required.
- 9. Include signatures, printed names (and dates) of these responsible for the accuracy of the information in this application.

	Density
1-4 beds	Not required
5-8 beds	2 density lots required
9-12 beds	3 density lots required
13-15 beds	4 density lots required

ZONING INFORMATION FOR SMALL ASSISTED LIVING FACILITIES

(ALF's)

The attached information will help in filing for the use permits for Class I and II ALF's

There are two checklist sheets. One is for Zoning Use Permit; the other is for Planning Office compatibility review. Both must be followed carefully. A sample site plan accompanies the checklist for your convenience. There is also a condensed copy of the zoning regulations attached to the above information.

The regulations for these facilities were based on their establishment in certain residential (DR or equivalent) zones and in existing detached single family dwellings or buildings. They may not be located in apartment buildings. They can only be placed in townhouse units with difficulty; usually involving Zoning Public Hearings for parking or other conflicts with the zoning regulations as set forth on the checklists. Please be aware that a public hearing requires actions that are not detailed in this information. You may contact the zoning review staff at 410 - 887-3391 about public hearing requirements if you have a site plan conflict with the regulations.

The buildings in which ALF's are proposed must have existed for the past five years and not have had substantial enlargement during that time. For details please see the checklist.

Please check your zoning as directed below. This is very important if you are proposing more than four ALF beds. Each zone requires an increasingly larger lot area to support more than four beds. You may call the above referenced zoning review phone # for questions on required lot sizes once you can state what the site is zoned and the number of ALF beds you are proposing.

ALF II's are for more than 7 beds. There are special requirements for location. They must be located on a "principal arterial street". You must come to the Zoning Review Office at 111 West Chesapeake Ave. in Towson Md., in person to locate your site on the State Highways system map to confirm compliance with this requirement.

ALF III's are for more than 15 residents and have requirements that go beyond those of the smaller ALF I and II Facilities (such as development regulation application). Please contact the zoning staff at the above phone # for details regarding this type of approval.

Please be aware that the provided information is for zoning use permit application only and it is not intended to represent the requirements of any other agency regarding approval of your use.

To find your zoning, you may come to the Zoning Office at the above address or go to the following website: http://www.baltimorecountyonline.info. Once there, click on "What's My Zoning", then on the next page click the "I Agree" tab. An address bar will then come up. Put the street # and road name in the bar and click the "Create A Map " tab. In a few seconds the zoning map should appear. The zoning designation is shown within the blue lines. If you cannot read it clearly, place the mouse cursor on the site and left click the mouse, the zoning should appear in a window on your screen. Occasionally this site may be off-line. Should you have difficulty accessing it, you can try again later or come to the zoning counter at the above address for help. Please be aware that this on-line map is not official. To get a copy of the official map, you must come to the zoning counter for assistance.

INTER-OFFICE CORRESPONDENCE RECOMMENDATION FORM

Attention County 0 401 Bos	, Office of Planning n: ALF REVIEWER Courts Building, Room 406 sley Avenue , MD 21204	ALF Address 3525 ESSEX Rd, Permit No. (if required) B	
	E. Jablon, Director nent of Permits, Approvals and Inspections 05		
RE: Assisted	Living Facility I of H (4 BEDS MAXIMUM	n)	
This office is reques	sting recommendations and comments from the Office of Plannin	ing and prior to this office's approval of a building/use permit.	
MINIMUM APPLI	CANT SUPPLIED COMPATABILITY INFORMATION (A	s Required under A and B below):	
A. Print Name	a of Applicant Ringgold Address	Telephone Number Email Address	
Lot Addre	ess 3525 ESSEX Rd 21207 Election D	District 2 Councilmanic District Square Feet of Lot	1
Lot Location: NE	S W/side/corner of ESSex Road (street)	feet from N E W corner of MARSTON Ro	AI
Land Owner: \\	mothy Ringgold	10 Digit Tax Account Number () 21 22009 4	0
Address: 902	o Amber Oaks Way, 21117	L (410) 937-8093 Aringgold 8528 @ Telephone Number Email Adddless 9 mail	
	ATERIALS (to be submitted by applicant for required compatib		ē
	ne koltokoniko da mariniski vivor dokumente a traket novom voltova Pridantia, si zeno plasa i		ALS:电话
В.		Planner to confirm information acceptance by marking $\underline{\mathbf{X}}$ below:	
APPLICANT MU	UST PROVIDE 1 through 6	YES NO	
	ndation Form (3 copies)		
2. Permit Application	ion (If availabl		
	including lot size and square feet of buildings, parking and open space –		
	pliance with Checklist Note 5.A	<u>v</u>	
	on Drawings (these <u>may be waived</u> if note 5.A. from the mit Checklist can be stated on the plans)		
	lease label all photos clearly) s, the Proposed Building,		
6. Current Zoning Cla		Accepted for filing by A. TSUI 4	P.
-	TO BE FILLED IN BY THE OFFICE	OF PLANNING ONLY!	
	70 52 77222 11 57 112 57 112		
RECOMMENDATIONS	85. N		
Approval	Disapproval Approval conditioned on required m	nodifications of the application to conform with the following recommendations:	
Signed by:		Date:	

for the Director, Office of Planning

SAMPLE FORM, ADD YOUR INFORMATION ACCORDING TO THIS FORMAT.

ZONING USE PERMIT
PLAN FOR A ASSISTED LIVING FACILITY I OR II

#123 SMITH ROAD
BALTIMORE COUNTY MD 20204
3²⁰ ELECTION DISTRICT
OWNER! JOHN & LINDA SMITH
ADD. #321 BROOK LA. TOWSON MD 21044
DATE 2/24/94 (PLAN DATE)
PHONE! 410-325-1799
APPLICANT: IF NOT OWNER ADD ABOVE INFO.

LOT SIZE: 6,000 SQ. FT. ZONING MAP N.W. 5F ZONE DR 3.5

PARKING: 1 SPACE FOR EACH 3 BEDS = 2 PARKING SPACES REQUIRED.

EXISTING FLOOR AREAS SQ. FT.

1ST FLOOR AND SUN ROOM = 1987 SQ. FT.

2ND FLOOR = 1811 SQ. FT.

TOTAL 3,798 SQ. FT.

BASEMENT FOR STORAGE AND

MECHANICAL EQUIPMENT = 1811 SQ. FT.

EXISTING GARAGE = 374 SQ. FT.

OPEN SPACE: .10 x LOT AREA (6,000 SQ. FT.) = 600 SQ. FT.

FOR MORE THAN 4 BEDS SEE THE DENSITY CHART AT THE BOTTOM OF PAGE 1 OF THIS CHECKLIST. SHOW CALCULATIONS IN THIS AREA ON YOUR PLAN.

THIS BUILDING HAS NOT BEEN ORIGINALLY CONSTRUCTED TO ACCOMMODATE ELDERLY HOUSING OR AN ASSISTED LIVING FACILITY. THE BUILDING HAS NOT BEEN CONSTRUCTED IN THE PAST FIVE (5) YEARS. NO RECONSTRUCTION, RELOCATION, (EXTERIOR) CHANGES OR ADDITIONS (OF 25% OR MORE BASED ON THE GROUND FLOOR AREA AS OF FIVE (5) YEARS BEFORE THE DATE OF THIS APPLICATION) TO THE EXTERIOR OF THE BUILDING HAVE OCCURRED. NO ADDITIONS ARE PROPOSED TO EXCEED THIS LIMITS FOR FIVE (5) YEARS FROM THE DATE OF THIS APPLICATION.

SIGNS WILL COMPLY WITH SECTION 450 B.C.Z.R.

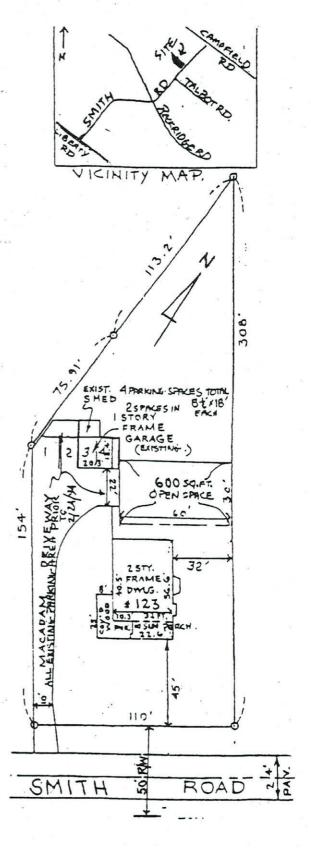
THE UNDERSIGNED (STATE IF OWNERS OR APPLICANTS) ARE RESPONSIBLE FOR THE ACCURACY OF THE INFORMATION ON THIS PLAN.

SIGNATURE	 DATE		
74.00			¥2
PRINTED NAME		×	
		121	
SIGNATURE	DATE		
PRINTED NAME			

ENGINEERS SCALE

1" = FT

REVISED 7/19/04



ASSISTED LIVING FACILITIES I, II, & III.

(Bill Nos. 19-04 & 32-06)

********SECTION 101. DEFINITIONS.

ASSISTED LIVING FACILITY: A BUILDING, OR SECTION OF A BUILING THAT PROVIDES HOUSING AND SUPPORTIVE SERVICES, SUPERVISION, PERSONALIZED ASSISTANCE, HEALTH-RELATED SERVICES, OR A COMBINATION THEREOF, TO MEET THE NEEDS OF INDIVIDUALS WHO ARE UNABLE TO PERFORM OR WHO NEED ASSISTANCE IN PERFORMING THE ACTIVITIES OF DAILY LIVING AND WHICH IS LICENSED AS AN ASSISTED LIVING PROGRAM AS DEFINED UNDER TITLE 19, SUBTITLE 18 OF THE HEALTH-GENERAL ARTICLE, ANNOTATED CODE OF MARYLAND. FOR THE PURPOSES OF THIS DEFINITION, IF A RESIDENT LIVES IN A ROOM OR APARTMENT PROVIDING COMPLETE KITCHEN FACILITIES INTENDED FOR THE DAILY PREPARATION OF MEALS BY OR FOR THAT RESIDENT, THE UNIT SHALL NOT BE CONSIDERED AN ASSISTED LIVING FACILITY. DENSITY FOR SUCH FACILITIES SHALL BE CALCULATED AT 0.25 FOR EACH BED.

- 1) AN ASSISTED LIVING FACILITY I IS PERMITTED BY USE PERMIT.
- 2) AN ASSISTED LIVING FACILITY II IS PERMIITED BY USE PERMIT IF IT HAS FRONTAGE ON A PRINCIPAL ARTERIAL STREET.
- 3) AN ASSISTED LIVING FACILITY III IS PERMITTED IN A D.R. 16, R.A.E., R.O., R.O.A. or B.M., ZONE BY USE PERMIT. AN ASSISTED LIVING FACILITY III IS PERMITTED IN THE OR-2 ZONE BY SPECIAL EXCEPTION AND IS LIMITED BY THE USE, AREA, AND BULK REGULATIONS OF THE D.R. 10.5 ZONE. A FACILITY LOCATED IN A R.O. ZONE IS ALSO SUBJECT TO REVIEW BY THE DESIGN REVIEW PANEL FOR COMPATABILITY WITH SURROUNDING USES.
- 4) HOUSING FOR THE ELDERLY IS PERMITTED BY RIGHT IN R.A.E. ZONES

********ASSISTED LIVING FACTILITY I: AN ASSISTED LIVING PROGRAM WHICH:

- IS LOCATED IN A STRUCTURE WHICH WAS BUILT AT LEAST FIVE YEARS BEFORE THE DATE OF APPLICATION.
- 2) WAS NOT ENLARGED BY 25% OR MORE OF GROUND FLOOR AREA WITHIN THE FIVE YEARS BEFORE THE DATE OF APPLICATION.
- 3) WHICH ACCOMODATES FEWER THAN 8 RESIDENT CLIENTS.

********ASSISTED LIVING FACILITY II: AN ASSISTED LIVING PROGRAM WHICH:

- IS LOCATED IN A STRUCTURE WHICH WAS BUILT AT LEAST FIVE YEARS BEFORE THE DATE OF APPLICATION.
- 2) WAS NOT ENLARGED BY 25% OR MORE OF GROUND FLOOR AREA WITHIN THE FIVE YEARS BEFORE THE DATE OF APPLICATION.
- 3) WHICH ACCOMODATES BETWEEN 8 AND 15 RESIDENT CLIENTS.

********ASSISTED LIVING FACILITY III: AN ASSISTED LIVING PROGRAM WHICH:

- 1) WILL ACCOMMODATE MORE THAN 15 RESIDENT CLIENTS.
- 2) WILL BE IN A STRUCTURE WHICH WAS BUILT OR ENLARGED BY MORE THAN 25% OF GROUND FLOOR AREA LESS THAN FIVE YEARS BEFORE THE DATE OF APPLICATION. OR
- 3) WILL BE IN A STRUCTURE WHICH WILL BE NEWLY CONSTRUCTED OR ENLARGED BY MORE THAN 25% OF GROUND FLOOR AREA FOR THE ASSISTED LIVING PROGRAM.

********SITE DESIGN STANDARDS:

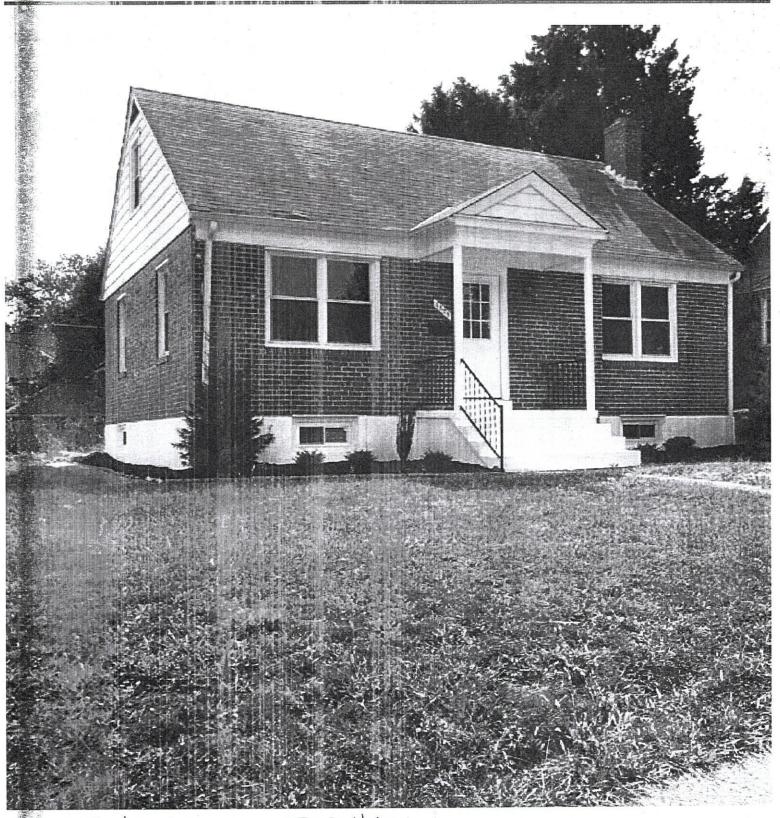
- 1) EXCEPT FOR THE SIGNS PERMITTED BY SECTION 450, NO OTHER SIGNS OR DISPLAYS OF ANY KIND VISIBLE FROM THE OUTSIDE ARE PERMITTED.
- 2) OFF-STREET PARKING SHALL BE PROVIDED IN ACCORDANCE WITH SECTION 409 AND SUBJECT TO THE FOLLOWING CONDITIONS, BUT NO PARKING STRUCTURE IS PERMITTED EXCEPT FOR A RESIDENTIAL GARAGE AS DEFINED IN SECTION 101.
 - PARKING SHALL BE SET BACK AT LEAST 10 FEET FROM THE PROPERTY LINE, EXCEPT THAT IF THE PROPERTY LINE ABUTS AN ALLY. NO SETBACK IS REQUIRED IF THE ALLEY DOES NOT ABUT THE FRONT OR REAR YARD OF A RESIDENTIALLY USED PROPERTY.
 - PARKING AND DELIVERY AREAS SHALL BE LOCATED IN THE SIDE OR REAR ONLY.
 - AT LEAST 10% OF THE LOT SHALL BE USED TO PROVIDE USABLE CONTIGUOUS AND PRIVATE OPEN SPACE.
- 3) AN ASSISTED LIVING FACILITY IS SUBJECT TO A COMPATIBILITY FINDING PERSUANT TO SECTION 32-4-402 OF THE BALTIMORE COUNTY CODE.
- 4) AN ASSISTED LIVING FACILITY LOCATED IN A COUNTY HISTORIC DISTRICT IS ALSO SUBJECT TO REVIEW BY THE LANDMARKS PRESERVATION COMMISSION IN THE SAME MANNER AS OTHER BUILDINGS LOCATED IN A HISTORICAL DISTRICT.

Revised 2/17/11

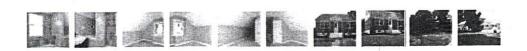


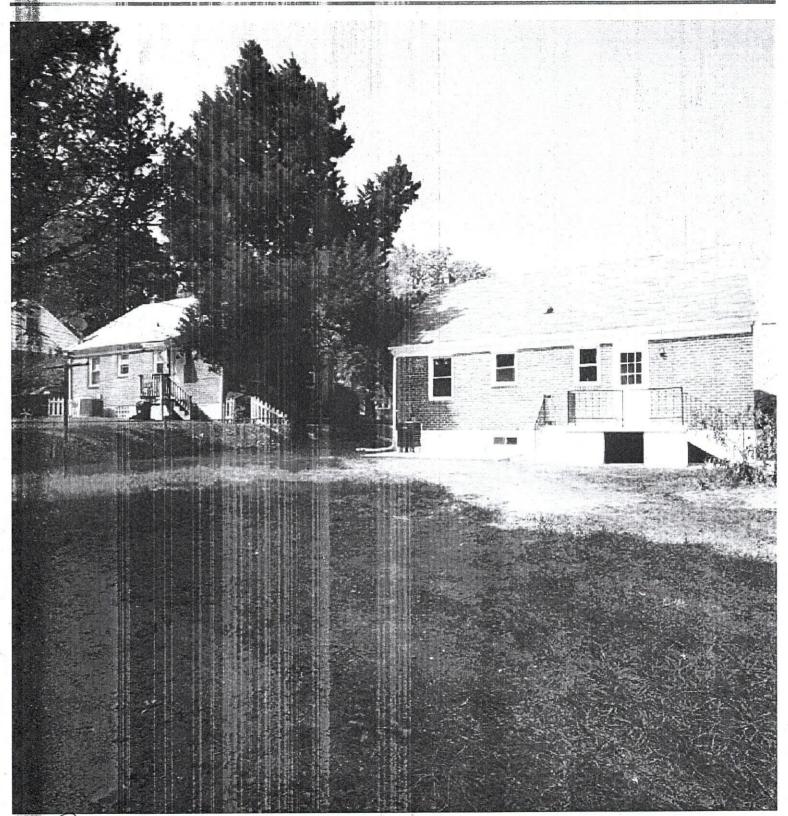
Front View of Dwelling





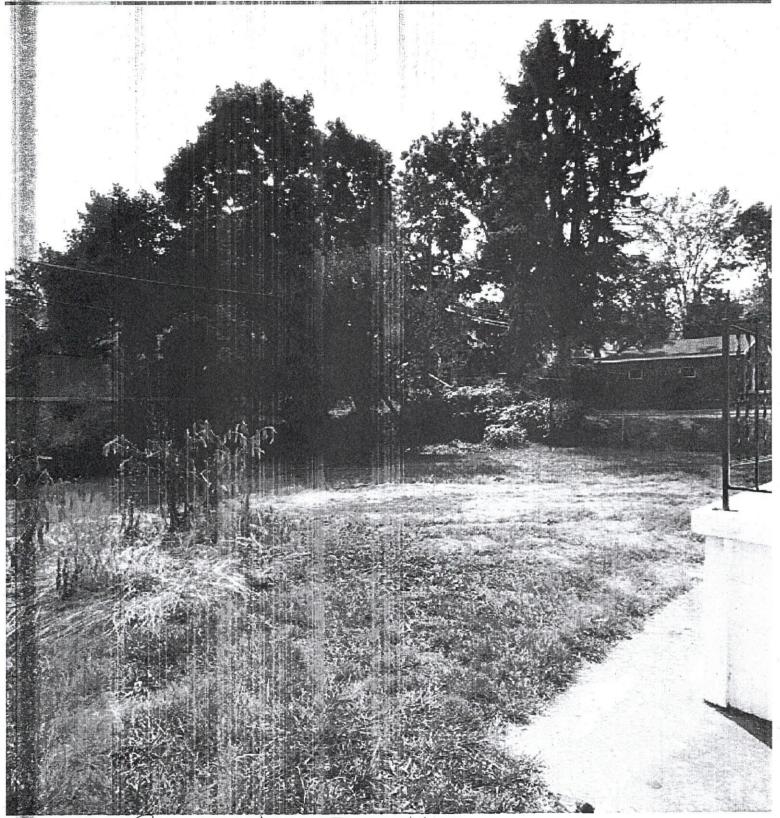
Side View of Dwelling





Rear view of Dwalling





Back yard or





Google earth

feet meters

100 30 Prof Line



Location Drawing

This plat is of benefit to a consumer only insofar as it is required by a lender or a title insurance company or its agent in connection with contemplated transfer, financing or refinancing. This plat is not to be relied upon for the establishment or location of fences, garages, buildings, dwellings or other existing or future improvements. The accuracy of measured distances is approximately ten feet. This plat does not provide for the accurate identification of property boundary lines, but such identification may not be required for the transfer of title or securing financing or refinancing. The approximate location of the dwelling is shown in relation to the apparent property lines. The undersigned surveyor was in charge of preparing this plat.

3525 Essex Road Baltimore County, Maryland

Villan & matthew

4/6/15

MARSTON

Ruxton Design Corporation

9475 Deereco Road Suite B200

Timonium, Maryland 21093 410-823-5000

410-823-5000 410-823-0115fax

rdc@ruxtondesign.com

www.ruxtondesign.com

Lot 25 15' Setback Current S24°28'10"W Gravel 65.01 10' Proposed Ingress & Egress SQ. FT. 20' Lot 1 Lot 2 Story Dwelling 25' Setback P.O.B. N23°45'15"E 46.38

ESSEX ROAD

Lot Number: 1

Block/Section: E

Plat Reference: Book: 16 Page: 6 Title of Plat: Section One, Woodmoor

Zoning Use Permit Plan For A Assisted Living Facility I (4 BGDS MAXIMUM)

Owner: Timothy Ringgold

Address: 9020 Amber Oaks Way

Owings Mills, MD 21117

Date; 4/6/15 (Plan Date) Phone: 410-937-8093

Existing Floor area = 800 SQ.Ft.

Proposed 10' ingress and egress along with 2 10'x18' parking spaces are to be macadam.

Open Space: .10 x Lot Area of (6,937 SQ.FT. obtained from Tax Assessment) = 694 SQ.FT. Min.

This Building has not been originally constructed to accomodate elderly housing of an assisted living facility. The Building has not been constructed in the past five (5) years. No reconstruction, relocation, (Exterior) changes or additions (of 25% or more based of the ground floor area as of five (5) years before the date of this application) to the exterior of the building have occured, No additions are proposed to exceed this limit for five (5) years from the date of the Application.

Signs will Comply with Section 450 B.C.Z.R.

The Undersigned (State if Owners or Applicants) are resposible for the accuracy of the information on this plan.

Timuth Ringald 4/8/15 Signature Date Date Printed Name

Signature

Date

Printed Name