

BALTIMORE COUNTY DEPARTMENT OF PERMITS, APPROVALS AND INSPECTIONS  
ZONING REVIEW OFFICE

**ADMINISTRATIVE VARIANCE INFORMATION SHEET AND DATES**

Case Number 2021- 0122 -A Address 2023 Sue Avenue, 21221  
Contact Person: Jeffrey Perlow Phone Number: 410-887-3391  
Planner, Please Print Your Name  
Filing Date: 4/29/2021 Posting Date: 5/9/2021 Closing Date: 5/24/2021

Any contact made with this office regarding the status of the administrative variance should be through the contact person (planner) using the case number.

1. **POSTING/COST:** The petitioner must use one of the sign posters on the approved list and the petitioner is responsible for all printing/posting costs. Any reposting must be done only by one of the sign posters on the approved list and the petitioner is again responsible for all associated costs. The zoning notice sign must be visible on the property on or before the posting date noted above. It should remain there through the closing date.
2. **DEADLINE:** The closing date is the deadline for a neighbor (occupant or owner) within 1,000 feet to file a formal request for a public hearing. Please understand that even if there is no formal request for a public hearing, the process is not complete on the closing date.
3. **ORDER:** After the closing date, the file will be reviewed by the Administrative Law Judge. The judge may: (a) grant the requested relief; (b) deny the requested relief; or (c) order that the matter be set in for a public hearing. If all County/State agencies' comments are received, you will receive written notification as to whether the petition has been granted, denied, or will proceed to a public hearing. This decision is usually made within 10 days of the closing date. The written order will be mailed to you by First Class mail.
4. **POSSIBLE PUBLIC HEARING AND REPOSTING:** In cases that must go to a public hearing (whether due to a neighbor's formal request or by order of the Administrative Law Judge), notification will be forwarded to you. The sign on the property must be changed giving notice of the hearing date, time and location. As when the sign was originally posted, certification of this change and a photograph of the altered sign must be forwarded to this office.

(Detach Along Dotted Line)

**Petitioner: This Part of the Form is for the Sign Poster Only**

**USE THE ADMINISTRATIVE VARIANCE SIGN FORMAT**

Case Number 2021- 0122 -A Address 2023 Sue Avenue, 21221  
Petitioner's Name Shawn & Marlene Hartman Telephone 443-677-2102  
Posting Date: 5/9/2021 Closing Date: 5/24/2021  
Wording for Sign: To Permit a proposed accessory structure(pool) to be located partially within the side yard in lieu of the required rear yard only.

Revised 6/30/2018

BALTIMORE COUNTY, MARYLAND  
OFFICE OF BUDGET AND FINANCE  
MISCELLANEOUS CASH RECEIPT

No. 204962

Date:

4/29/2021

| Fund   | Dept | Unit | Sub Unit | Rev Source/ Obj | Sub Rev/ Obj | Dept | Obj | BS Acct | Amount |
|--------|------|------|----------|-----------------|--------------|------|-----|---------|--------|
| 001    | 806  | 0000 |          | 6150            |              |      |     |         | 75.00  |
|        |      |      |          |                 |              |      |     |         |        |
|        |      |      |          |                 |              |      |     |         |        |
|        |      |      |          |                 |              |      |     |         |        |
|        |      |      |          |                 |              |      |     |         |        |
| Total: |      |      |          |                 |              |      |     |         | 75.00  |

Rec From:

Nova Builders, Inc.

For:

Admin. Variance - 2023 Sue Avenue, 21221  
2021-0122-A (Shawn & Markene Hartman)

DISTRIBUTION

WHITE - CASHIER

PINK - AGENCY

YELLOW - CUSTOMER

GOLD - ACCOUNTING

PLEASE PRESS HARD!!!!

CASHIER'S  
VALIDATION

Nova Builders Inc  
8055 Forest Glen Drive  
Pasadena, MD 21122

5291

65-320/550

DATE

4/12/2021

PAY TO THE  
ORDER OF

Baltimore County Zoning  
Seventy Five Dollars 00/100

\$

75.00

DOLLARS

Security features  
included.  
Details on back

WELLS FARGO BANK, NA

MEMO

Shawn & Markene Hartman

MP

005291 055003201 2354736478

# BALTIMORE COUNTY DEPARTMENTS OF PERMITS APPROVALS & INSPECTIONS

John Altmeyer  
Cell: 410-382-6580  
jaltmeyer@aol.com

## APPROVED SIGN POSTERS

J. Lawrence Plison, R.S.  
Cell: 443-834-8162  
jplison@hotmail.com

Richard Hoffman  
Cell: 443-243-7360  
dick\_e@comcast.net

Linda O'Keefe  
Work: 410-666-5366  
Cell: 443-604-6431  
lucky linda1954@yahoo.com

Bruce E. Doak  
Work: 443-900-5535  
Cell: 410-419-4906  
bdoak@bruceedoakconsulting.com

Mitch Kellman  
Work: 410-296-3333  
mkellman@dmw.com

David Billingsley  
Work: 410-679-8719  
dwb0209@yahoo.com

Martin Ogle  
Cell: 443-629-3411  
mert1114@aol.com

Sgt. Robert A. Black  
Cell: 410-499-7940  
1opie@comcast.net

The petitioner must use one of the sign posters on this approval list. Any reposting must also be done by one of these approved posters. If you wish to select a poster not listed on the list above, prior approval by the Department of Permits, Approvals and Inspections/Zoning is required.

This department is not associated with any of the above posters, nor do we recommend any specific one. We do suggest that you contact a number of them to compare prices, since their charges may vary.