



Baltimore County ARPA Agricultural Support Grant Application

Submit this application and all supporting documents digitally via email to grsigrants@baltimorecountymd.gov with the subject line "Agricultural Support Grant *Agricultural Business Name*." All forms **must** be submitted as PDFs and in one email.

1. Business Name:

2. Business address:

3. Telephone: _____

4. Tax Identification Number/EIN (if your business files taxes under your SSN please provide here. If you use a business tax ID please provide that):

5. UEI (Unique Entity Identifier) number¹: _____

6. Name of primary business contact: _____

7. Role of primary business contact (sole proprietor, owner etc.):

8. Primary business contact telephone: _____

9. Primary business contact email: _____

10. Was your business open prior to March 11th 2021? (choose one)

Yes

No

¹ Required by the Federal Government to receive ARPA funds. Can be obtained for free at Sam.gov



11. Is your business currently operating? (choose one)

- Yes
- No

12. Business Structure (please check one):

- corporation
- limited liability company
- limited partnership
- general partnership
- sole proprietorship

13. Type of agricultural business (please check all that apply):

- Livestock
- Dairy
- Poultry
- Fish
- Truck Farm (please specify crop):

Fruit (please specify): _____

Fur (please specify): _____

Other: _____

14. How many employees do you currently employ (including retail, farm hands, farmer's market, etc. Select all that apply):

- Full-time _____
- Part- time _____
- Seasonal _____
- Other (type) _____

15. Please indicate the type of hardship you have experienced as a result of the COVID-19 Pandemic. Select all that apply:

- Decreased revenue
- Increased business costs/expenses
- Difficulty covering payroll/rent/mortgage/equipment expenses
- Decrease in workforce
- Incapacity to weather financial hardship (depleted savings, reduction in business capital, etc.)
- Other _____



16. In 300 words or fewer, please describe in specific detail the negative economic impact (such as decreased revenue, financial insecurity, increased costs, challenges covering payroll/rent/mortgage, or capacity to weather financial hardship, workforce loss/decrease in workforce) Covid-19 had on your business.

17. How are you planning to utilize the grant funds? (select all that apply)

[Note: Use of the grant funds is subject to audit. Be sure to keep accurate and complete accounting records including, but not limited to, receipts. If grant funds are not spent on allowable expenses, or are otherwise misused, you may be required to pay back funds]

Non-salary personnel costs (supplies, materials, etc.)

Increased personnel salaries and wages

Rent/mortgage, utilities, facilities, maintenance, and insurance

Personal protective equipment, cleaning, and other health and safety practices

Equipment and supplies

Goods and services (relevant to the maintenance and running of an agricultural business)

Other. Please describe:



Submit an updated W-9 form **and** your Schedule F forms with this application to grsigrants@baltimorecountymd.gov with the subject line "Agricultural Support Grant *Agricultural Business Name*." All forms **must** be submitted as PDFs and in one email.

*Application Checklist (please review prior to submission)***

Completed W-9 form

IRS Schedule F tax form from tax years 2020 and 2021

UEI provided

*** Applications that are incomplete upon submission (missing documents, etc.) will not be considered. Only digitally submitted applications will be accepted via grsigrants@baltimorecountymd.gov.*

By checking the below boxes I affirm that my farm/producer business:

Is in good standing with the Internal Revenue Service, the State of Maryland, and the Baltimore County Government

Is in compliance with Federal, State, and Local human rights laws

Earned 51% or more of its gross income from farming in IRS years 2020 and 2021