

BALTIMORE COUNTY, MARYLAND
DEPARTMENT OF PUBLIC WORKS AND TRANSPORTATION
DIVISION OF CONSTRUCTION CONTRACTS ADMINISTRATION
111 WEST CHESAPEAKE AVENUE
TOWSON, MARYLAND 21204



Contract No. 22077 GX0
Project No's. 123070931
Cromwell Valley Park Improvements –
2715 Cromwell Bridge Road, Parkville, Maryland 21234
Parkville – District 9c3

ADDENDUM NO.1

DATE: 6/4/2025

Contact: Anthony Crews, 410-887-3531, tcrews@baltimorecountymd.gov
Barb Wentworth, 410-887-3531, bwentworth@baltimorecountymd.gov

To All Bidders

This addendum is hereby made a part of the Proposal and the Special Provisions, and is hereby incorporated into the Contract. Should this addendum conflict with any portion of the Special Provisions, the Proposal, or any prior addenda, this addendum shall supersede and control.

Please note the attached changes, corrections, and/or information in connection with the contract and submit bids and be otherwise governed accordingly.

For Your Information

Attached are the pre-bid meeting minutes along with the list of attendees held on Wednesday, June 4, 2025 @ 10:00 A.M. EST. via WebEx.

Attachments – 4

Please sign below acknowledging receipt of this addendum and return with your bid.

Company Name

Signature



KATHERINE A. KLAUSMEIER
County Executive

KEVIN D. REED, Director
Office of Budget and Finance

Pre-Bid Meeting Minutes

Project: Cromwell Valley Park Improvements
Contract Number: DPWT# 22077 GXO
Work Order Number: 8992576
Date: 6/4/25 10:00 am
Location: via Webex

ATTENDEES:

| | | | |
|--------------|---------------------|----------------|--------------------|
| Charles Nass | BCPM | Ben Hescox | Whiting Turner |
| Bill Sherd | BCPM | Bennett Erdman | WBCM Contracting |
| Amy Horning | BCPM MWBE Liason | Evan Mowbray | Trinity Subsurface |
| Gary Brown | BC MWBE Office | Hunter Parrott | North Point Bldrs |
| Shane Harbo | BC PWLH Office | Nathan Matos | WM Schlosser |
| Priya Iyer | Colimore Architects | Steve Harris | Gray & Son |
| Sari Diller | Colimore Architects | Joshua Beeker | Urdan Zink |

MINUTES:

1. Discussion was led by Bill Sherd.
2. All parties were asked to introduce themselves.
3. Prevailing Wage & Local Hiring discussion was led by Shane Harbo.
4. Overtime is required past 8 hours per day and 40 hours per week. Sundays and holidays are overtime at 1.5x.
5. Local hiring is required. An Employment Analysis is required prior to NTP.
6. MWBE discussion was led by Gary Brown.
7. MWBE plan must be included with bid, or bid may be considered non-responsive.
8. MWBE goal is 25%.
9. MWBE contractors must perform a Commercially Useful Function on project.
10. Contractors must be paid within 30 days.
11. There are no MWBE goals for subcontractors.
12. Any changes to approved MWBE plan must be approved by BC MWBE office.
13. Monthly MWBE reports are required through BC Prism reporting system.



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Office of Budget and Finance

14. Priya Iyer of Colimore Architects introduced the project and asked for questions.
15. There were no questions.
16. All RFIs should be sent to:

Priya Iyer piyer@colimore.com

Copying:

Sari Diller sdiller@colimore.com
& Charles Nass cnass@baltimorecountymd.gov

17. Send RFIs with a specific subject start. The specific subject start will help to filter the emails.
18. Meeting Agenda is attached and is part of the meeting minutes.
19. Bill Sherd ended meeting.

Minutes of this meeting will be distributed. Unless notified in writing within three (3) days of issuance, it will be assumed that all in attendance understand and agree to the accuracy of the statements contained herein and the minutes will stand as written.

cc: Contract File



KATHERINE A. KLAUSMEIER
County Executive

KEVIN D. REED, Director
Office of Budget and Finance

Pre-Bid Meeting Agenda

I. Introductions: Of all Attendees

II. Pre-Bid Meeting For:

- a. Project: Cromwell Valley Park Improvements.**
- b. Contract No. 22077 GXO**

II. Prevailing Wage Office to explain Prevailing Wage procedures.

1. Shane Harbo or Jim Tudor

III. MWBE Office to explain MWBE procedures. – Warren Squirewell.

IV. All Correspondence in the form of an RFI goes to the (Consultant):
Colimore Architects, Priya Iyer (piyer@colimore.com) and copy Charles Nass (cnass@baltimorecountymd.gov);

1. Do not send anything directly to Charles Nass.

V. This agenda along with the minutes of this meeting will be issued as part of addendum 1.

VI. Please enter you company's contact information in the chat box or send to:
Charles Nass (cnass@baltimorecountymd.gov);

VII. Schedule:

1. Deadline for RFIs: June 12, 2025
2. Bid Due Date: June 26, 2025 @10:30 a.m.
3. Deliver to address shown in solicitation. Bids to be opened per solicitation.
4. NTP: Will be issued after Prevailing Wage gives PM
5. Start Construction: Target Date – February 10, 2026
6. Construction Complete: Target Date – March 17, 2027



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VIII. NOTE: Target dates are subject to the conditions encountered post bid.

1. Period of Performance is 400 calendar days from NTP as noted in the bid documents.
2. Liquidated Damages: \$1,500.00 per Calendar Day as noted in the bid documents.

IX. NOTE: Period of performance is required and may necessitate additional work days and hours to ensure completion.

X. Priya Iyer of Colimore Architects will summarize the scope of the project and take questions.

XI. Items of Discussion:

Question:

Answer:

This concludes the pre-bid meeting minutes. No information stated or inferred other than what is noted here is part of the bid documents.