

**BALTIMORE COUNTY, MARYLAND
DEPARTMENT OF PUBLIC WORKS & TRANSPORTATION
DIVISION OF CONSTRUCTION CONTRACTS ADMINISTRATION
111 WEST CHESAPEAKE AVENUE
TOWSON, MARYLAND 21204**



Contract No. 23119 GX0
Stansbury Park Fishing Pier & Hiking Trail
Replacement & Enhancements – 7800 Stansbury Road, Dundalk, Maryland 21222
Dundalk – District 12c7

Workday No.
10000079

ADDENDUM NO.1

DATE: 12/4/2024

Contact: Anthony Crews, 410-887-3531, tcrews@baltimorecountymd.gov

To All Bidders

This addendum is hereby made a part of the Proposal and the Special Provisions, and is hereby incorporated into the Contract. Should this addendum conflict with any portion of the Special Provisions, the Proposal, or any prior addenda, this addendum shall supersede and control.

Please note the attached changes, corrections, and/or information in connection with the contract and submit bids and be otherwise governed accordingly.

For Your Information

Attached are the pre-bid meeting minutes along with the list of attendees for the pre-bid meeting held on Wednesday, December 4, 2024 @ 10:00 A.M. EST via WebEx.

Attachments – 4

**PLEASE SIGN BELOW ACKNOWLEDGING RECEIPT OF THIS
ADDENDUM AND RETURN WITH YOUR BID.**

Company Name

Signature

BALTIMORE COUNTY DEPARTMENT OF BUDGET & FINANCE
PROPERTY MANAGEMENT

Pre-Bid Meeting Minutes

Project: Stansbury Park – Pier restoration and ADA walk path repairs

Contract Number: Contract # 23119 GX0

Baltimore County Work Order # 971381

Job Order Number: PROJ-10000079 Stansbury Park Renovations

Date: December 4, 2024 @ 10:00 AM

Location: Webex

Attendees:

- Matthew Leebel – Baltimore County Property Management
- Warren Squirewell – Baltimore County Minority Business Enterprise
- James Tudor – Baltimore County Prevailing Wage
- Ray McMaster – Dissen & Juhn
- Diana Stromberg – Baltimore County Property Management
- Jessie Fulton – Baltimore County Property Management
- Matt Stevenson – Dock Hardware Marine Fabrication
- Nick Cianelli – Cianelli Construction
- Amy Horning – Baltimore County Property Management
- John Carsis – Hopeday LLC Construction

Start of Meeting:

- Meeting started by Matthew Leebel with Baltimore County Property Management.
- Prevailing Wage presented by Jim Tudor
 - Project is Baltimore County Prevailing Wage, applicable wage rates have been included in the solicitation.
 - For any questions during the bidding process, companies should refer to the proposal book for information.
 - County website provided as www.baltimorecountymd.gov/departments/prevailing-wage
 - Opportunity to ask questions was provided, none were asked
- MWBE
 - Warren Squirewell introduced project as Stansbury Park Pier Replacement and ADA walk path under contract number 23119 GX0, Project MWBE Goal is 20%.
 - Only MDOT certified or Baltimore City Minorities approved qualify towards goal.
 - Minority owned prime may self-perform up to 50% of the goal.
 - Supplies can only count towards 60% of the goal.
 - Prime is expected to submit a monthly goal and monthly payment reports.

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- Mr. Squirewell will be making periodic visits to the project and/or contractor's office.
- Opportunity provided for additional questions, no additional questions were asked regarding MWBE.
- Schedule presented by Matthew Leebel
 - Marine Affidavit and Prequalification Due: Monday November 25, 2024
 - Pre-Bid site walkthrough meeting: Wednesday December 11, 2024 at 11am.
 - Due Date for RFIs from contractors: COB December 13, 2024.
 - RFI responses issued via Addendum by COB December 17, 2024.
 - Bid Opening: 10:45am, Thursday December 19, 2024
 - Late Bid Submittals will not be opened.
- Opportunity for Questions provided, no questions asked.
- Meeting ended 10:12am

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Pre-Bid Site Walk Agenda

Project: Stansbury Park – Pier restoration and ADA walk path repairs

Contract Number: Contract # 23119 GX0

Baltimore County Work Order # 971381

Job Order Number: PROJ-10000079 Stansbury Park Renovations

Date: December 11, 2024 @ 11:00 AM

Location: 7800 Stansbury Road, Dundalk, MD 21222

- Project manager Matthew Leebel, email address is mleebel@baltimorecountymd.gov.
- RFIs should be sent to that email address.
- This Agenda will be uploaded as an addendum for the subject contract.
- Minutes and attendance sign-in sheet of this meeting will be uploaded as an addendum.
- Schedule:
 - Marine Affidavit and Prequalification Due: Monday November 25, 2024
 - Pre-Bid walkthrough meeting: Wednesday December 11, 2024 at 11am.
 - Due Date for RFIs from contractors: COB December 13, 2024.
 - RFI responses issued via Addendum by COB December 17, 2024.
 - Bid Opening: 10:45am, Thursday December 19, 2024
 - Bids to be opened per solicitation
 - Late Bid Submittals will not be opened. Do not be late!
- Period of Performance: 180 calendar days as noted in the bid documents.
- Liquidated Damages: \$1,500.00 per working day as noted in the bid documents.
- Contract is County Prevailing Wage.
- Contract has 20% MWBE requirement.
- Property Management will administer the contract, inspect the work, and authorize payment with the Consultant's aid.
- Safety:
 - It is the contractor's responsibility to comply with all Local, State and Federal Safety requirements. To provide a safe working place for their own personnel and those of all parties associated with this project. Consultant, Brudis Associates Inc., and BCPAI personnel are instructed not to enter any area where conditions are unsafe. Work not inspected, because of such conditions, will not be accepted and paid for until safe access is provided to inspection personnel.
- Discussion by BCPM:
 - Using Agency will direct their questions and concerns to Property Management only. No correspondence between the Contractor, Consultant, and the Using Agencies will have any impact on the project's scope, terms or schedule without Baltimore County Property Management's knowledge and consent in writing.
 - BCPM contact, Matthew Leebel, mleebel@baltimorecountymd.gov
 - Change orders must be approved before proceeding.
 - Email approval from Baltimore County Property Management is acceptable.

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- Smoking and tobacco products are prohibited anywhere on job site and county property.
- Access to parking lot should not be blocked by contractor for an extended period of time.
- No Bid or Project Scope questions will be answered at this time.
- Contractors provided opportunity to view beach area.
- Contractors provided opportunity to view walk path location.