

BALTIMORE COUNTY, MARYLAND
DEPARTMENT OF PUBLIC WORKS AND TRANSPORTATION
DIVISION OF CONSTRUCTION CONTRACTS ADMINISTRATION
111 WEST CHESAPEAKE AVENUE
TOWSON, MARYLAND 21204



Contract No. 24111 PP0
Project No. 300200006
Wilkens Police Precinct New Building (Leed Silver Certification) –
901 Walker Avenue, Catonsville, Maryland 21228
Catonsville – District 1c1

ADDENDUM NO. 1

DATE: 10/22/2025

Contact: Anthony Crews, 410-887-3531, tcrews@baltimorecountymd.gov

To All Bidders

This addendum is hereby made a part of the Proposal and the Special Provisions, and is hereby incorporated into the Contract. Should this addendum conflict with any portion of the Special Provisions, the Proposal, or any prior addenda, this addendum shall supersede and control.

Please note the attached changes, corrections, and/or information in connection with the contract and submit bids and be otherwise governed accordingly.

For Your Information

Attached is the site visit agenda scheduled for Thursday, October 30, 2025 @ 2:00 P.M. EST. at the site.

Attachments – 3

Please sign below acknowledging receipt of this addendum and return with your bid.

Company Name

Signature



Baltimore County Office of Budget & Finance

Property Management Division

PRE-BID SITE MEETING AGENDA

Project: Wilkens Police Precinct – Replacement Building
Job Order #: 300200006
Contract #: 24111 PP0

October 30, 2025
WO#: 844683

Time: 2:00 pm.

Location: 901 Walker Avenue, Catonsville, Maryland 21228

1.0 Role of Baltimore County Property Management

Baltimore County Property Management will administer the contract, monitor the work and authorize payment with the Consultant's aid.

2.0 Project Team

2.1 Contact and address for Baltimore County Property Management:

Baltimore County Property Management (BCPM)
12200 Long Green Pike
Glen Arm, Maryland 21057

Senior Project Manager: David Earling
dearling@baltimorecountymd.gov
Office: 410-887-2946
Cell Phone: 443-901-6535

Project Manager: Chuck Jones
cjones3@baltimorecountymd.gov
Office: 410-887-7206
Cell Phone: 443-604-4074

2.2 Contact and address for Consultant:

Murphy & Dittenhafer Architects
805 North Charles Street
Baltimore, MD 21230

Project Architect: Robert Taylor, AIA, CCCA
rdt@murphdittarch.com
Office: 410-625-4823

3.0 Project Schedule

3.1

Pre-bid virtual meeting (PWLH & MWBE):	October 29 th , 2025 @ 10:00 am.
Pre-bid site walkthrough meeting (Mandatory):	October 30 th , 2025 @ 2:00 pm.
Due date for RFIs from contractors:	November 3 rd , 2025 @ 2:00 pm.



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RFI responses upload to FTP:

November 10th, 2025 @ COB

Bids due:

November 13th, 2025 @ 10:30 am.

- **Bids will be opened in public. Please refer to all instructions from the Department of Public Works and Transportation at: <https://www.baltimorecountymd.gov/departments/public-works/engineering/contracts/current-solicitations>**
- **Late Bid submissions will not be opened.**

Start of construction:

April 2026

Full and final completion of contract:

February 2028

3.2 Target dates are subject to the conditions encountered post bid. Period of Performance is 669 calendar days from NTP as noted in the bid documents. Liquidated Damages: \$1,500.00 per Calendar Day as noted in the bid documents.

3.3 Period of performance is required and may necessitate additional work days and hours to ensure completion.

4.0. Safety

4.1 It is the contractor's responsibility to comply with all State and Federal Safety requirements, and to provide a safe working place for their own personnel and those of all parties associated with this project.

4.2 Consultant, BCPM and BCPAI personnel are instructed not to enter any area where conditions are unsafe. Work not inspected, because of such conditions, will not be accepted and paid for until safe access is provided to inspection's personnel.

5.0. Discussion lead by BCPM

5.1 Using Agency will direct their questions and concerns to Property Management only. No correspondence between the Contractor, Consultant and the Using Agencies will not have any impact on the project's scope, terms or schedule without Baltimore County Property Management's knowledge and consent in writing.

5.2 Progress meetings will be held bi-weekly. The first meeting will be after the project starts. RFIs, submittal, and procurement logs to be updated for each progress meeting.

5.3 Contractor to submit Critical Path Method (CPM) schedule within (30) days from award. Updated CPM schedule due with each pencil copy each month.

5.4 Contractor to submit schedule of values invoices for approval. Contractor is to be paid from End of Month Report. Retainage will be 5%. Invoices due by the 15th of the month. Invoices are subject to Baltimore County Property Management and Murphy & Dittenhafer review and approval.

5.5 Contractor is to have a **full-time superintendent** on the project when work is in progress.

5.6 The Contractor to submit a 24-hour/7 day emergency contact telephone numbers.



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- 5.7 Smoking, tobacco products or vaping are prohibited anywhere on site, as well as consumption of alcohol or other illicit materials are prohibited anywhere on site and on any other Baltimore County property.
- 5.8 Refer to GC-21, Article 31 for information concerning permits and fees.
- 5.9 The Contractor is responsible to keep up to date as-built documents.
- 5.10 The Contractor is to notify the County no less than 14 days in advance of proposed utility or site access interruptions. Refer to the Contract Specifications.
- 5.11 Change orders must be approved before proceeding.
- 5.12 Contractor will provide construction set up as described in the specifications.
- 5.13 Contractor to submit daily activity reports.
- 5.14 Contractor to perform start-up demonstration by manufacturers rep, including video recording.
- 5.15 Contractor to submit O&M manuals, as-built drawings and documents, and all warranty information within 30 days of completion.
- 5.16 **ALL QUESTIONS should be submitted as RFIs via email** to Robert Taylor rdt@murphdittarch.com of Murphy & Dittenhafer, and copy Chuck Jones cjones3@baltimorecountymd.gov and David Earling dearling@baltimorecountymd.gov. RFIs will be accepted earlier than the November 3rd, 2025 due date.
- 5.17 Minutes and attendance sign-in sheet of this meeting will be uploaded as an addendum and included as part of the contract.
- 5.18 Contractors must comply with Baltimore County Prevailing Wage and Local Hiring Laws.
- 5.19 Contract must comply with a 30% MWBE participation goal.
- 5.20 Project will be seeking LEED Silver Certification. Coordination with third party commissioning agent is mandatory.
- 5.21 Proposals shall be submitted as per the bid document instructions.
- 5.22 Pre-bid site meeting is mandatory. Only proposals from contractors in attendance for the pre-bid site meeting will be considered.

No bid or project scope questions will be answered at this time. Please submit all questions as RFIs by November 3rd, 2025 @ 2:00 pm.

Thank you for your time and interest on this project