

BALTIMORE COUNTY, MARYLAND
DEPARTMENT OF PUBLIC WORKS AND TRANSPORTATION
DIVISION OF CONSTRUCTION CONTRACTS ADMINISTRATION
111 WEST CHESAPEAKE AVENUE
TOWSON, MARYLAND 21204



Contract No. 24146 PO0
Project No. 10000216
North Point Library HVAC Renovation -
1716 Merritt Boulevard, Dundalk, Maryland 21222
Dundalk – District 12c7

ADDENDUM NO. 1

DATE: 6/6/2025

Contact: Anthony Crews, 410-887-3531, tcrews@baltimorecountymd.gov

To All Bidders

This addendum is hereby made a part of the Proposal and the Special Provisions, and is hereby incorporated into the Contract. Should this addendum conflict with any portion of the Special Provisions, the Proposal, or any prior addenda, this addendum shall supersede and control.

Please note the attached changes, corrections, and/or information in connection with the contract and submit bids and be otherwise governed accordingly.

For Your Information

Attached are the pre-bid meeting minutes along with the list of attendees held on Wednesday, June 4, 2025 @ 11:00 A.M. EST. via WebEx.

Attachments – 2

Please sign below acknowledging receipt of this addendum and return with your bid.

Company Name

Signature

MINUTES OF MEETING

Date: June 9, 2025
Project Title: North Point Library HVAC
Client Project No.: 10000216
Solicitation No.: 24146 PO0
HENRY ADAMS Project No.: 20-B008-06

Meeting: Pre-bid Meeting

Meeting Time and Date: June 4, 2025 @ 11:00 AM

Location: Webex

Participants:

Angela Doss	-Balt. Co. Prop. Mgmt. adoss@baltimorecountymd.gov
Meht Bekele	-Balt. Co. Prop. Mgmt. mbekele@baltimorecountymd.gov
Bill Sherd	-Balt. Co. Prop. Mgmt.
Shane Harbo	-Balt. Co. Prevailing Wage Office
Gary Brown	-Balt. Co. MWBE Office
Emilee Cope	-HA cope@henryadams.com
Peter Puszcz	-HA puszcz@henryadams.com

Introduction:

Pre-bid Meeting for the North Point Library HVAC Renovation.

Discussion:

- Shane Harbo discussed the Prevailing Wage procedures.
- Gary Brown discussed the MWBE procedures.
 - Included in the solicitation package are copies of the MWBE policies and provisions.
 - All MWBE participation forms must be completed and submitted with the bid package. Failure to do so may result in the County deeming the bid non-responsive.
 - The MBE participation goal is 23%. Only firms certified by MDOT or Baltimore City are eligible.
 - If the prime contractor is a certified MWBE, they may self-perform up to 11.5% of the goal; the remaining participation must be subcontracted.
 - Any revisions to the MWBE Plan must be submitted and approved before the MWBE can work on the project.
 - Monthly MWBE utilization reports must be submitted via the PRISM system. Additional guidance will be provided.
- All correspondence in the form of an RFI goes to Peter Puszcz (puszcz@henryadams.com) of HENRY ADAMS and copy Meht Bekele (mbekele@baltimorecountymd.gov). Do not send anything directly to Meht.

June 9, 2025

MINUTES OF MEETING

Project Title: North Point Library HVAC

- Peter Puszc provided an overview of the project scope.
 - Removal of existing chiller, boilers, associated pumps, and air handling units.
 - Removal of HVAC circuits between electrical panels.
 - Removal of existing ductwork and hydronic piping.
 - Removal of fin-tube radiators.
 - Replacement of the fire alarm system.
 - Replacement of original electrical panels.
 - Installation of new electrical circuits for HVAC equipment.
 - Installation of new convenience receptacles for rooftop equipment.
 - Addition of a heat recovery-type VRF system with fan coil units installed above ceilings throughout the building.
 - Installation of VRF condensing units.
 - Installation of a new air-source heat pump.
 - Installation of VRF system controls.
 - Replacement of the existing building automation system (BAS).
 - Removal of ceilings affected by the scope of work.
 - Reinstallation of fluorescent lighting in affected areas.
 - Installation of supplemental structural steel.
 - Local reinforcement of existing roof joists.
- The plan is for the library to remain open during the project.
- Site visit tentatively scheduled for June 9th and 10th.

Please email your contact information to mbekele@baltimorecountymd.gov in order to receive project information.

Schedule

1. Deadline for RFIs: June 16, 2025
2. Reply to RFIs: June 20, 2025
3. Bid Due Date: June 26, 2025 @10:45 a.m.
4. Deliver to address shown in solicitation. Bids to be opened per solicitation.
5. NTP: Will be issued after Prevailing Wage gives PM
6. Start Construction: Target Date – September 25, 2025
7. Construction Complete: Target Date – June 25, 2026

This concludes our understanding of the items discussed. Please forward any comments or clarifications to the writer within *three* business days. Those in attendance are responsible for forwarding copies to their coworkers, consultants, and subcontractors.

Respectfully submitted,
HENRY ADAMS, LLC

Peter J. Puszc

Peter J. Puszc, P.E.
PM/Senior Mechanical