

BALTIMORE COUNTY, MARYLAND  
DEPARTMENT OF PUBLIC WORKS AND TRANSPORTATION  
DIVISION OF CONSTRUCTION CONTRACTS ADMINISTRATION  
111 WEST CHESAPEAKE AVENUE  
TOWSON, MARYLAND 21204



Contract No. 25067 GX0  
Project No. 10000752  
Cloverland Park Renovations & Enhancements -  
12340 Dulaney Valley Road, Phoenix, Maryland 21131  
Phoenix – District 10c3

**ADDENDUM NO. 2**

**DATE:** 6/18/2025

**Contact:** Anthony Crews, 410-887-3531, [tcrews@baltimorecountymd.gov](mailto:tcrews@baltimorecountymd.gov)

**To All Bidders**

This addendum is hereby made a part of the Proposal and the Special Provisions, and is hereby incorporated into the Contract. Should this addendum conflict with any portion of the Special Provisions, the Proposal, or any prior addenda, this addendum shall supersede and control.

Please note the attached changes, corrections, and/or information in connection with the contract and submit bids and be otherwise governed accordingly.

**For Your Information**

Attached are the pre-bid meeting minutes along with the list of attendees held on Wednesday, June 18, 2025 @ 11:00 A.M. EST. via WebEx. Also see attached Tall Fescue Blend Update page.

Attachments – 4

**Please sign below acknowledging receipt of this addendum and return with your bid.**

\_\_\_\_\_  
Company Name

\_\_\_\_\_  
Signature



# Baltimore County Office of Budget & Finance

## Property Management Division

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### Pre-Bid Meeting Minutes

Project: Cloverland Park – Cricket Field

Contract Number: Contract # 25067 GX0

Baltimore County Work Order # 972148

Job Order Number: PROJ-10000752 Cloverland Park Renovations and Enhancements

Date: June 18, 2025 @ 11:00am

Location: Webex (Virtual)

#### Attendees:

- Drew Emmer – Baltimore County Recreation and Parks
- David Earling – Baltimore County Property Management
- Matthew Leebel – Baltimore County Property Management
- Andrea Williams – Baltimore County Minority Business Enterprise
- Amy Horning – Baltimore County Property Management
- Contractor – Bob – Manor Excavating
- Contractor – Bryan – Childforms Commercial Playground.
- Contractor – Andrew - Allied Contractors Inc.
- Contractor - Nick Kouroupis - Lems Contracting Company Inc.
- Contractor – Zoe Purcell - DSM

#### Start of Meeting:

- Meeting started by Matthew Leebel with Baltimore County Property Management at 11:02am.
- MWBE - Andrea Williams introduced project as MWBE Goal being 23%
  - Only MDOT certified or Baltimore City Minorities approved qualify towards goal.
  - Minority owned prime may self-perform up to 50% of the goal.
  - Supplies can only count towards 60% of the goal.
  - Prime is expected to submit a monthly goal and monthly payment reports.
  - Reports should be in MWBE office by the 10<sup>th</sup> of each month.
  - MWBE office inspectors may visit work sites periodically.
  - Opportunity provided for additional questions. No additional questions were asked regarding MWBE.
- State Prevailing Wage information presented by Amy Horning
  - Project is State of Maryland Prevailing Wage, applicable wage rates have been included in the solicitation.



## Baltimore County Office of Budget & Finance

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- For any questions during the bidding process, companies should refer to the proposal book for information.
- State website provided as <https://labor.maryland.gov/labor/prev/>
- Opportunity to ask questions was provided, none were asked.
- Schedule presented by Matthew Leebel
  - Pre-Bid site walkthrough meeting: 11:00am, June 26, 2025
  - Due Date for RFIs from contractors: 1:00pm, June 30, 2025.
  - RFI's - send them to [mleebel@baltimorecountymd.gov](mailto:mleebel@baltimorecountymd.gov), you can send them earlier than the due date.
  - RFI responses attempted to be uploaded via addendum by COB July 3, 2025.
  - Bid Opening: 10:45am, Thursday July 10, 2025.
    - Late Bid Submittals will not be opened.
- Minutes from this meeting and the agenda for the pre-bid site walk will be uploaded as addendum 2 for the project.
- Opportunity for Questions provided, no questions asked.
- Meeting ended 11:10am.



# Baltimore County Office of Budget & Finance

## Property Management Division

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### Pre-Bid Site Walk Agenda

Project: Cloverland Park – Cricket Field

Contract Number: Contract # 25067 GX0

Baltimore County Work Order # 972148

Job Order Number: PROJ-10000752 Cloverland Park Renovations and Enhancements

Date: June 26, 2025 @ 11:00am

Location: 12340 Dulaney Valley Road Phoenix, MD 21131

- Project manager is Matthew Leebel with Baltimore County Property Management,
  - RFIs should be sent to the Project Manager, email address is [mleebel@baltimorecountymd.gov](mailto:mleebel@baltimorecountymd.gov).
- Senior Project Manager is David Earling with Baltimore County Property Management.
- This agenda was previously uploaded as addendum 2 for the subject contract.
- Minutes and attendance sign-in sheet of this meeting will be uploaded as addendum 3.
- Schedule:
  - Pre-Bid site walkthrough meeting: 11:00am, June 26, 2025
  - Due Date for RFIs from contractors: 1:00pm, June 30, 2025.
    - RFI's - send them to [mleebel@baltimorecountymd.gov](mailto:mleebel@baltimorecountymd.gov), you can send them earlier than the due date.
  - RFI responses attempted to be uploaded via addendum by COB July 3, 2025.
  - Bid Opening: 10:45am, Thursday July 10, 2025.
    - Bids to be opened per solicitation
    - Late Bid Submittals will not be opened. Do not be late!
- There are add alternates listed for this project.
  - Each contractor must have separate pricing listed for each of those items in accordance with the DPWT Contract Proposal Manual.
  - Any add alternates not accompanying a price quote will be thrown out and not considered for an award.
- Period of Performance: 149 calendar days as noted in the bid documents.
- Liquidated Damages: \$1,500.00 per working day as noted in the bid documents.
- Contract is State of Maryland Prevailing Wage.
- Contract has 23% MWBE requirement.
- Baltimore County Property Management will administer the contract, inspect the work, and authorize payment with the Consultant's aid.
- No Bid or Project Scope questions will be answered at this time.
- Contractors provided opportunity to cricket field area.
- Contractors provided opportunity to view additional building locations, parking, and driveway areas.

### **Tall Fescue Blend Spec**

Please use the tall fescue blend listed below.

Top Choice Tall Fescue blend must include at least:

15% Avenger III

15% Dynamite GLS

15% Firecracker GLS

15% Spyder 2LS

15% Titanium GLS

20% Perennial Ryegrass quality variety (Dominator P. Ryegrass)

5% Kentucky Bluegrass LS resistant (LEAF SPOT)